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25 February 2015

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **WEDNESDAY, 4 MARCH 2015** at **2:00 PM**.

Douglas Hendry  
Executive Director - Customer Services

## **AGENDA**

- 1. WELCOME AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
  - (a) Mid Argyll, Kintyre and the Islands Community Planning Group meeting held on 3 December 2014 (Pages 1 - 6)
  - (b) Mid Argyll Partnership (MAP) meeting held on 10 December 2014 (Pages 7 - 12)
  - (c) Kintyre Initiative Partnership (KIP) meeting held on 12 December 2014 (Pages 13 - 18)
  - (d) Ferry Sub-group meeting held on 12 December 2014 (Pages 19 - 20)
- 4. AREA COMMUNITY PLANNING GROUP REVIEW**
  - (a) Terms of Reference and Future Working  
Report by Area Governance Manager (Pages 21 - 30)
  - (b) Revised Membership  
Report by Area Governance Manager (Pages 31 - 34)
  - (c) SOA Local



Reports by Area Governance Manager (Pages 35 - 80)

- (d) SOA Local: Supplementary Information  
Reports by Area Governance Manager (Pages 81 - 102)

**5. REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)**

Update by Community Planning Manager.

**6. HIGHLIGHTS FROM CPP MANAGEMENT COMMITTEE**

- (a) Consideration of Outcome 5 (People live Active, Healthier and Independent Lives)  
Physical Activity update by the Health Improvement Team (Pages 103 - 116)

**7. OUTCOME 2 - WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH**

- (a) Consideration of SOA: Local and Supporting Information
- (b) Scottish Water Update  
Presentation by Scottish Water Representative (Pages 117 - 122)
- (c) Community Broadband Scotland  
Report by Community Broadband Scotland Representative (Pages 123 - 124)
- (d) Community Transport  
Presentation by Community Development Officer (Pages 125 - 134)
- (e) Local Development Plan Adoption & Implementation Update  
Report by Development Policy Manager (Pages 135 - 138)

**8. OUTCOME 6 - PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**

- (a) Consideration of SOA: Local and Supporting Information
- (b) Police Scotland  
Verbal update by Police Scotland Representative
- (c) Scottish Fire and Rescue  
Verbal Update by Scottish Fire and Rescue Representative

**9. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION**

Report by Integration Project Manager (Pages 139 - 144)

**10. DATE OF NEXT MEETING**

Wednesday 13<sup>th</sup> May 2015 at 2.00pm, within Room 2 of the Community Centre, Stewart Road, Campbeltown.

Councillor Rory Colville (Chair)

Lorna Elliott, Community Governance Manager

Lynsey Innis, Senior Area Committee Assistant; Tel: 01546 604338

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**MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY  
PLANNING GROUP held in the Council Chambers, Kilmory  
on WEDNESDAY, 3 DECEMBER 2014**

**Present:**

Councillor Rory Colville (Chair)

Councillor Robin Currie  
Councillor Sandy Taylor

Councillor Donald MacMillan

**Attending:**Shirley MacLeod, Area Governance Manager  
Lorna Elliott, Community Governance Manager  
Laura Macdonald, Community Development Officer  
Antonia Baird, Community Development Officer  
Sergeant Mark Wilson, Police Scotland  
Station Commander Martin Hill, Scottish Fire and Rescue  
Kate MacAulay, NHS  
Sam Campbell, NHS (by VC to Marriage Rooms, Helensburgh)  
Campbell Cameron, Community Broadband Scotland**1. WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting.

Apologies for absence were intimated by:-

Councillor Anne Horn  
Councillor Donald Kelly  
Councillor John McAlpine  
Councillor Douglas Philand  
Samantha Quarton, Argyll and Bute Council  
Donnie Cameron, NHS  
Margaret Wallace, Argyll Voluntary Action**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3. MINUTE - MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY  
PLANNING GROUP - 3 SEPTEMBER 2014**The Minute of the meeting of the Mid Argyll, Kintyre and the Islands  
Community Planning Group held on 3 September 2014 was approved as  
a true and correct record.**4. HIGHLIGHTS FROM THE CPP MANAGEMENT COMMITTEE**The group considered a report outlining the highlights from the Argyll and  
Bute Community Planning Partnership Management Committee meeting  
on 31 October 2014.**Decision:**

The group agreed to note the highlights.

### **5. AREA GOVERNANCE REVIEW REPORT**

The group considered an update on the progress of the current Area Community Planning Group Terms of Reference and Membership Review.

#### **(a) AREA COMMUNITY PLANNING GROUP - TERMS OF REFERENCE**

The group considered a report advising that the draft Terms of Reference (TOR), including the comments made by the Area CPG's during the September round of meetings, were approved by the CPP Management Committee on 31 October 2014. The report outlined the timeline for the reviewed governance arrangements coming into force.

#### **Decision:**

The group noted that the review process is in its final stage and that the revised governance arrangements are expected to come into force during the March 2015 round of meetings.

(Ref: Report by Head of Community and Culture, dated 3 December 2014, submitted.)

#### **(b) AREA COMMUNITY PLANNING GROUP MEMBERSHIP**

The report outlined the proposed initial membership of the group, with it being identified that the membership will continue to be reviewed on a regular basis by the Area CPG and that there is a provision for additional organisations to join the group at a later date to accommodate local circumstances. General discussion took place in regard to the poor attendance and to the need for improvement in terms of the direction of travel of the meetings, with it being established that there had been a number of concerns and that since the implementation of the new political management arrangements, the Council have been given additional resources to address the concerns, and that although it is still considered a "work in progress" the new developments are making a difference.

#### **Decision:**

The group agreed to issue invitations to join the Area CPG to all the organisations listed in the proposed initial membership list.

### **6. SOA LOCAL DEVELOPMENT ACTION PLAN PHASE 2 UPDATE**

The group considered a report providing an update on the progress relating to the development of the SOA local: Mid Argyll, Kintyre and the Islands. It highlighted the action plan, which has been split into phases, and provided details of the focus group which had been held in the Council Chambers, Kilmory, Lochgilphead on 5 November 2014. Discussion was had with Members indicating dissatisfaction with how the focus group had been perceived and that it may have been better to have

had a workshop based on how best to take forward the Community Planning Groups (CPG). The Area Governance Manager advised that the workshop was about developing the SOA Local and that the discussions that took place at the September meeting, surrounding the draft terms of reference of the CPG was an opportunity for all members to link in.

**Decision:**

The group agreed to note the contents of the report.

(Ref: Report by Community Governance Manager, dated 2 December 2014, submitted.)

**7. COMMUNITY COUNCIL BY ELECTIONS UPDATE**

The group considered a report outlining the membership of Community Councils in Mid Argyll, Kintyre and the Islands following the annual Community Council By-elections.

**Decision:**

The group agreed to note the information provided.

The Chair took the opportunity to congratulate the Governance team on the success of the by-elections.

(Ref: Report by Executive Director of Customer Services, dated 3 December 2014, submitted.)

**8. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**

**(a) POLICE SCOTLAND**

The group considered a verbal update by Sergeant Mark Wilson, who updated the group in relation to the trends in relation to common assaults, which were on a downward trend. He advised that the detection rate for this was one of the highest in Scotland at 82%. He further advised of the slight increase in serious assaults, with the figure rising from 1 to 3 in the last year. He advised that the additional 2 were as a result of serious crimes that had taken place in the Campbeltown area, and to date remained unsolved. He outlined the Festive Safety Campaign and advised that they had been working closely with Trading Standards with a view to protecting vulnerable persons from scams. Sergeant Wilson advised that there was also a drug campaign which was due to be advertised in the local press and media.

Sergeant Wilson updated the group in relation to a number of staffing changes within the area. He advised that Inspector Harper had finished yesterday with Mack Stephen taking over temporarily. Sergeant Wilson advised that he was moving on in January to the Dunoon area and then to Glasgow to join the Crime Camp.

The Chair thanked Sergeant Wilson for the information provided, and wished him luck in his future career.

(b) **SCOTTISH FIRE AND RESCUE**

The group considered a verbal update by Station Commander Martin Hill, who updated the group in terms of the Autumn and Bonfire strategies. He advised that there had been a small number of fires and special services, such as flooding assistance over the last quarter but a larger number of road traffic incidents. Mr Hill advised that the Service were currently moving into their festive strategy which had a number of strands. He spoke of the safety literature which was currently available and that with every Tesco delivery a safety leaflet was included. Discussion took place in relation to joint working, dangerous driving campaigns and the young fire fighters scheme.

The Chair thanked Station Commander Hill for the information provided.

(c) **MAKI COMMUNITY SAFETY FORUM - HIGHLIGHT/EXCEPTIONS REPORT**

The group considered a report providing updates on Community Safety Partnership issues which have taken place over the last few months.

**Decision**

The group agreed to note the report.

**9. OUTCOME 1. IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING**

(a) **BUSINESS GATEWAY REPORT**

The group considered a report outlining Business Gateway's tasks and in particular the task of signposting clients towards potential funding routes.

**Decision:**

The group agreed to note the information provided.

(Ref: Report by Business Adviser, Business Gateway, dated 3 December 2014, submitted.)

(b) **KINTYRE INITIATIVE PARTNERSHIP - HIGHLIGHT/EXCEPTION REPORT**



The group considered a report which updated on the main areas of work undertaken by the Kintyre Initiative Partnership (KIP).

**Decision**

The group noted the report.

**10. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH**

**(a) COMMUNITY BROADBAND SCOTLAND**

The group were given a presentation by Campbell Cameron, who outlined the proposed delivery plan for superfast Broadband to the most rural and remote areas of Argyll and Bute and highlighted the transformation this will have on how those communities live, learn and work.

The Chair thanked Campbell for his informative presentation.

**11. OUTCOME 5. PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES**

**(a) NHS HIGHLAND**

Mental Wellbeing

The group considered a report providing a general update regarding local and national mental health and wellbeing issues.

**Decision:**

The group agreed to note the updated.

(Ref: Report by Senior Health Improvement Specialist – Mental Health, dated 21 November 2014, submitted.)

MAKI Locality Update

The group considered a report providing updates on issues previously reported at MAKI CPG meetings and highlights recent locality developments/issues.

**Decision:**

The group agreed to note the update.

(Ref: Report by Locality Manager, MAKI, dated December 2014, submitted.)

(b) **HEALTH AND SOCIAL CARE INTEGRATION**

The group considered a report outlining the implementation of new arrangements to meet statutory duties and responsibilities that will shape the future delivery of Health and Social Care in Argyll and Bute, as outlined within the Public Bodies (Joint Working) (Scotland) Act 2014. The Area Governance Manager advised that there would be an update report on the progress of the Health and Social Care Integration at each future meeting of the CPG.

**Decision:**

The group agreed to note the contents of the report.

(Ref: Report by Joint Project Manager – Integration, dated 31 October 2014, submitted.)

(c) **ARGYLL VOLUNTARY ACTION**

There was no update provided.

**12. DATE OF FUTURE MEETINGS**

The group considered a report which set out the proposed future CPG meeting programme for 2015/16.

**Decision:**

The group agreed to the proposed meeting schedule.

(Ref: Report by Community Governance Manager, dated 3 December 2014, submitted.)

**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,  
KILMORY, LOCHGILPHEAD  
on WEDNESDAY, 10 DECEMBER 2014**

**Present:** Councillor Sandy Taylor (Chair)  
Councillor Robin Currie  
Councillor Anne Horn  
Councillor Donnie MacMillan  
Councillor Douglas Philand

**Attending:** Lorna Elliott, Community Governance Manager  
Jim Smith, Head of Roads and Amenity Services  
Antonia Baird, Community Development Officer  
Kathleen Munro, Trading Standards Officer  
Sgt Stuart Watson, Police Scotland  
Rod Buchanan, ACHA  
Jim Frame, SEPA  
Ben Tustin, SEPA  
Jeanette Laughton, Ardrishaig Community Council  
John Woods, Ardrishaig Community Council  
Jim Martin, Dunadd Community Council  
David Kent, South Knapdale Community Council  
Leonard MacNeil, West Lochfyne Community Council

## **1. APOLOGIES**

The Chair welcomed everyone to the meeting and outlined the order of the meeting, and advised that due to the bad weather conditions, and also to accommodate officers in attendance the SEPA and Roads Reconstruction Capital Programme presentation would be taken following item 4 of the agenda (Trading Standards – Protecting Vulnerable Consumers).

Apologies were intimated by:

Mary Smyth, Craignish Community Council  
Adrian Davis, Inveraray Community Council

## **2. MINUTES OF MEETING HELD ON 11 JUNE 2014**

The Minute of the previous meeting held on 11 June 2014 was approved as a true record, subject to the addition of the following sentence at item 6(h):

Councillor Horn also noted that a member of the Community Council is undertaking the challenge of doing a sponsored kayak paddle around the Kintyre peninsula to raise funds for the mini outdoor gym.

**3. MATTERS ARISING**

There were no matters arising.

**4. TRADING STANDARDS - PROTECTING VULNERABLE CONSUMERS**

The group were given a presentation by the Council's Trading Standards Officer, who outlined the Trading Standards team structure. The presentation, about protecting vulnerable consumers, outlined the corporate outcome, which is to ensure that vulnerable adults, children and families are protected and supported within their communities. It highlighted the Trading Standards service goals, which included protecting the health of our communities through effective partnership working. Ms Munro spoke of the consumers right to cancel; the updates to the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 and also highlighted the consumers protection from unfair Trading Regulations 2008.

Ms Munro advised of call blockers which are a system that blocks nuisance callers but lets friends and family and legitimate callers through. She explained that these had been funded by COSLA, and that Argyll and Bute Council had bought 10 units. She explained that these can be provided to anyone considered to be vulnerable in the community by a simple referral. She further advised that although they were coming to the end of their stock, the Service are actively pursuing additional funding to continue to supply these.

Ms Munro also spoke of the cold calling notices and the buy with confidence scheme, which had been brought into force in November 2014.

The Chair, thanked Ms Munro for the informative presentation.

**5. SEPA**

Jim Frame of SEPA addressed the group with regard to the role of SEPA within the community. He advised that the remit of the team covers water, waste and air. He advised that the main role of SEPA is to protect and improve Scotland's environment within each phase of the environment. He further advised that this is achieved by helping business and industry to understand their environmental responsibilities, enabling customers to comply with legislation and good practice and to realise the many economic benefits of good environmental practice. Mr Frame advised that SEPA operates Scotland's flood warning service, which is a 24 hour information service, which includes direct warnings by phone and online flood warnings and updates through its dedicated telephone number. He advised that this service also gives advice on what to do before, during and after a flood.

General discussion took place in regards to SEPA's involvement in matters such as forestry plantations, fishfarms, sewage issues in Ardishaig and the offensive smell which often emanates from the Industrial Estate in Tarbert. Mr Frame reminded the group that SEPA operate a 24 hour service, should they have any particular concerns.

Mr Frame advised that he was keen to re-establish the partner engagement with the Mid Argyll Partnership as it provides an effective base for communication with Community Council's.

The Chair, thanked Mr Frame for his informative presentation.

## **6. ROADS RECONSTRUCTION CAPITAL PROGRAMME**

The group were given a presentation by Jim Smith, Head of Roads and Amenity Services in relation to the rationale behind repairing the road network. He advised that following the harsh winters of 2009 and 2010, Audit Scotland advised that Transport Scotland and Council's should review their road maintenance strategies and plans to confirm that adequate prioritisation is given to those routes which are likely to contribute greatest to economic growth and improved quality of life. Mr Smith outlined the procedure for determining the Capital programme. He advised that the budget is allocated to each local Area Committee on an annual basis. He outlined the capital expenditure formula, which was agreed by the Council's Strategic Policy Committee on 8 December 2005. He further advised that in the last 3 years, the Council have spent over £23 million repairing roads within Argyll and Bute.

Mr Smith highlighted the method of measuring the surface condition of carriageways which included ride quality, rut depth, cracking, texture depth and edge condition and explained that this was consistent throughout the UK. He further outlined the annual survey of skidding resistance on the A Class road network on the mainland.

Mr Smith spoke of the joint work undertaken together with other agencies, such as Transport Scotland, Utility Companies, Forestry Commission and contributions to other local projects, such as CHORD to ensure, where possible, that works are correlated to ensure the best possible service for road users.

General discussion was had in relation to the sharp edging on the road side, the trunking of the A83 in its entirety and what involvement the Council have with Transport Scotland since the date of trunking on 1 August 2014.

The Chair, thanked Mr Smith for the information provided.

## **7. COMMUNITY**

### **(a) ARDRISHAIG**

Jeanette Laughton advised the group that at the beginning of September 2014, the North Hall was purchased for the Community. She advised that a Planning application had been lodged to replace the windows and heating facilities. Ms Laughton spoke of the difficult relationship the Community Council were experiencing with Scottish Canals. She advised that it began to deteriorate following the refusal of the request for funding from the Community Council for the implementation of their (Scottish Canals) plans.

Ms Laughton advised that the Community Council were keen to revisit their

Community Plan with a view to update. Further information was provided in terms of the problems experienced over the clean up operation of the War Memorial, and also the issue of rats in Victoria Terrace. Ms Laughton advised that the Council's Environmental Health team were contacted around 6 weeks ago, and to date nothing had been done. Councillor Taylor advised that he would look into this matter personally.

On behalf of the Community Council, Ms Laughton extended thanks to the Street Council's Lighting team for their assistance in the erection of the Christmas lights and also banners over the year.

**(b) DUNADD**

Jim Malcolm advised the group of the recent renewed interest in the Community Council and noted that attendance at meetings is now between 20 and 30 persons. He advised that there had been an extensive consultation exercise in the three villages (Kilmichael, Kilmartin and Ford) and as a result the broadband issues were moving forward with the possibility of the community getting a say in where the green boxes for Fibreoptic will be sited.

Mr Martin advised that the Community Council had also managed to secure funding for their own Christmas lights display.

**(c) SOUTH KNAPDALE**

David Kent updated the group in terms of the issues experienced in relation to Broadband and mobile phone coverage. He advised that he had been told that the area was not considered to be big enough to constitute the works required. He advised of the frustration felt by the community in this regard. The Chair advised of a presentation at the last meeting of the MAKI Community Planning Group and suggested that the Community Council contact Campbell Cameron from Community Broadband Scotland in this regard. Mr Kent advised that a lack of funding is an issue.

**(d) WEST LOCHFYNE**

Leonard MacNeil addressed the group in relation to the re-dedication of the War Memorial in Minard Hall. He advised that the service was conducted by Rev. MacLeod and that it had been well attended. He advised of the grant from the Scottish Memorials Trust which had been topped up by the Wind Farm Trust so that the work could be undertaken without having to be paid for by the Community Council. He spoke of the War Memorial in Tullochgorm and advised of the state of disrepair he found there. He advised that the War Memorial falls within the jurisdiction of the Council and urged elected Members to apply for a grant from the trust before the money runs out. Councillor Taylor advised that he would address this matter with the relevant department and also take forward the possibility of the Area Committee looking at the repair of all War Memorials within the MAKI area.

**(e) TARBERT**

Councillor Horn reported on the press coverage of the poor Christmas tree in Tarbert. She advised that this had now been rectified and the Council's Street Lighting department had done an excellent job in relation to both this and the Christmas lights in Craighouse on Jura. Councillor Horn highlighted a number of initiatives currently ongoing in the area. She advised of the development day which had been run by Tarbert Community Trust to review the Community Action Plan, the meeting with Transport Scotland regarding the co-op crossing and the planned pilot scheme in conjunction with the Harbour Authority to run a bus service which will transport travellers to and from the Waverley when it is in Tarbert.

Councillor Horn advised of the communities delight that a new business was to open in the former Post Office premises. She advised that this was to be a candle making workshop.

## **8. COMMUNITY PARTNER**

Sgt Stuart Watson of Police Scotland spoke of the festive campaign which is now underway throughout the area. He advised that there had been an annual leave restrictions to ensure increased patrols in the area. He highlighted the new drink drive limit and advised of the Shop a Dealer initiative which would be in the press this week.

Mr Watson urged the group to ensure that they kept additional supplies in the car, including blankets etc in case of severe bad weather.

Discussion was had in relation to the loss of the addiction service "Encompass" in the area, with emphasis being put on the gaps in service over the festive period which will inevitably fall on the emergency services.

The Chair thanked Mr Watson for the information provided.

Rod Buchanan of ACHA reported that the regeneration of the eight units in Tarbert was still on course for the scheduled completion date of January 2015. He advised that the twelve units of various sized housing was well under way in Invereray as the contractors were now on site.

The Chair thanked Mr Buchanan for the information provided.

## **9. COUNCIL SERVICE**

Councillor Philand advised that he recognised the Chair's wishes to proceed in future with themes, with the next theme being "health". Councillor Philand advised that he hoped that the current integration of Health and Social Care would also be incorporated in this theme. Councillor Taylor advised that he would take this forward.

Jeanette Laughton advised of an email which had been sent on behalf of the Community Development Officer, which offered Community Councils training, she advised that it was unclear what the training would cover. The Senior Area Committee Assistant agreed to take this back to the Community Development Officer and advise the Community Council's of the outcome by email.

## 10. ANY OTHER BUSINESS

The Chair, spoke of the role of the group going forward. He explained of his intention to take forward themes that reflected what was important within the Community. He advised of the intention to link MAP into the MAKI CPG meeting. The Community Governance Manager explained her role in the CPG process and highlighted the timelines involved in the plans to localise the Single Outcome Agreement (SOA). Mrs Elliott advised that following the recent meeting of the MAKI CPG, it had been agreed that she would invite representatives from groups on the proposed membership list to the next meeting, which would be in March 2015. Mrs Elliott further explained that MAP was an organisation on the list and as such she was happy to accept nominations for representatives.

Following general discussion the group expressed their concern that this appears to be “going over well trodden ground” as there had been several attempts in the past to engage with Community Council’s and local organisations which had been fruitless. Mrs Elliott agreed that there had been difficulties in the process, but explained that this was different from area to area. She advised of the caucus of Community Councillors who regularly participated in the Bute and Cowal CPG. She explained how there would be a feed in to the CPP Management Committee which would take the issues which mattered within the local community, as identified by Members of the CPG and progress them.

It was noted that the general feeling of the group was that an elected Member who also attends the MAP meeting, could take forward the issues being discussed on behalf of the group.



**MINUTES of MEETING of KINTYRE INITIATIVE PARTNERSHIP held in the COMMUNITY CENTRE, CAMPBELTOWN on FRIDAY, 12 DECEMBER 2014**

**Present:** Councillor Rory Colville (Chair)  
Councillor Anne Horn  
Councillor John McAlpine

**Attending:** Lorna Elliott, Community Governance Manager  
Tom Murphy, Amenity Services Manager  
Lisa McCaffery, Area Administrative Officer  
James Lafferty, Project Officer, THI Campbeltown  
Susan Paterson, KFCC, KPPF and Shopper-Aide  
Jane Mayo, The Picture House  
Ishbel MacKinnon, South Kintyre Development Trust  
Jim Martin, Campbeltown Community Council  
Margaret Pratt, West Kintyre Community Council  
John Bakes, Southend Community Council

**1. APOLOGIES**

Apologies for absence were intimated by:-

Councillor Robin Currie  
Councillor Donald Kelly  
Councillor John Armour  
Audrey Martin, Projects and Renewables Manager  
Jamie McGrigor, MSP  
Michael Russell, MSP  
Alan Reid, MP  
Simon Richmond, Area Operations, CalMac  
Grenville Johnston, HIAL  
John Lamont, HIAL  
David Roberts, HIE  
Donald Melville, Business Gateway  
Margaret Wallace, Argyll Voluntary Action  
Darlene Russell, Argyll College  
Dhonna McCallum, Argyll College  
Harvard Davies, Campbeltown Picture House  
Dave Kent, South Knapdale Community Council  
Donald Ewen Darroch, Isle of Jura Community Council

**2. MINUTE OF THE KINTYRE INITIATIVE PARTNERSHIP - 31 OCTOBER 2014**

The Minute of the previous meeting held on 31 October 2014 was approved as a true record, subject to the following changes:

Attending –

Change Jim Campbell to Jim Martin

Item 1 – Apologies

To add Jane Mayo and Harvard Davis

Item 7 – Any Other Business

To amend the date of the start of works at Dunaverty Hall to 3 December 2014.

**3. MATTERS ARISING**

The Community Governance Manager advised the group that further to the MacMillan Cancer presentation at the previous meeting, Ms Henderson had indicated that she was unable to attend the Community Planning Group in December and as such she would attend the next meeting of the Community Planning Group in March 2015.

**4. CO-PRODUCTION**

The group considered a presentation from the Council's Amenity Services Manager, which outlined the savings between 2011 to 2014/15; the service model for 2014/15, and proposed future service models. Mr Murphy advised the group of the services currently delivered by Amenity Services, which include burial services and maintenance of cemeteries; maintenance of sports fields and pitches; warden services and the maintenance and management of public conveniences. He provided a break down of staffing levels in Kintyre between 2011 and 2015, which showed a saving of 8 posts over the 4 year period.

Mr Murphy outlined the opportunities for the third sector, which included the possibility of sponsoring floral bedding displays and hanging baskets, and also the possibility of match funding, which enhances opportunities for local communities. He spoke of the link between his Service and local organisations, groups, businesses, Community Councils, sports clubs and horticultural societies. Mr Murphy highlighted the partnerships which already benefit from joint working. These included Quarry Green play area, Campbeltown, Kinloch Green play area, Campbeltown, Campbeltown Waste Watchers and the Killean and Kilchenzie Churchyards.

Mr Murphy requested that the group promote this theme and advised that the next step is to involve partners, elected members, workforce and area offices in the preparation of new work schedules. He further advised that he would bring regular updates to this forum and to future meetings of the Mid Argyll, Kintyre and the Islands Area Committee, where he hoped there would be engagement with potential partners.

The Chair, thanked Mr Murphy for his informative presentation.

**5. POTENTIAL CO-PRODUCTION OPPORTUNITIES**

The Chair advised of the current Community Action Plans, which had been in existence for 5 years. He advised that these had been funded by HIE and advised that the South Kintyre Development Trust were looking to take forward the revision and update of these documents. Councillor

Colville advised that this was a costly exercise and spoke of the opportunity to draw in external funding in this regard.

Discussion was had in relation to the priorities relating to the Amenity Services area of activity as outlined in Agenda items 5 (a)(b)(c)(d) and (e), with members of the group expressing concern at the suggestion of closing public conveniences within the area. The Amenity Services Manager advised that this is something that would only be undertaken if other arrangements were made, for example if a local business, such as a hotel premises consented to the use of their toilets by the public. Mr Murphy explained that a small donation would be made to the local business by the Council. He highlighted this option as an example of joint working as well as the current relationship between West Kintyre Community Council and Argyll and Bute Council in relation to the toilets at Tayinloan.

Further discussion was had in relation to possible co-production opportunities in respect of street cleanliness in Campbeltown town centre; the all weather pitch in Tarbert and roadside strimming and grass cutting.

Mr Murphy advised that he would welcome further discussions in relation to co-production and that he would make contact with Mr Martin regarding the possibility of entering into further discussion on road side strimming.

## **6. PARTNER UPDATES**

### **(a) THI CAMPBELTOWN**

Having noted that the Project Officer was in attendance the Chair asked Mr Lafferty to provide an update in relation to the ongoing works within Campbeltown town centre. Mr Lafferty advised that works were progressing well in the town hall. He advised that the internal works were already well under way and that the scaffolding for the external works was due to be erected in mid-January.

Mr Lafferty spoke of the dangerous buildings at 50-52 Main Street, he advised that works had already begun in this regard. Mr Lafferty outlined a further CARS bid which was to tackle tenements at Longrow South; and that a building in Kirk Street which had recently been renovated, had won an award at the Scottish Empty Homes Conference.

The Chair thanked Mr Lafferty for the information provided. Mr Lafferty left the meeting at this point.

### **(b) HIGHLANDS AND THE ISLANDS ENTERPRISE (HIE)**

There was no update in respect of Highlands and the Islands Enterprise (HIE).

### **(c) BUSINESS GATEWAY**

The group considered a report outlining a number of press releases which featured in the sponsored business pages of the Campbeltown Courier in October and November; the “Meet the Adviser” sessions run by Donald Melville in Campbeltown in October; the start-up workshops which were held in Campbeltown in October and also the “New Craft Business – Reaching More Customers” workshop which ran in Tarbert in November. Further information in relation to milestones scheduled for completion was provided. It was noted that the quarterly report in respect of Q3 would be available in mid January and Q4 in mid April 2015. The group were pleased to note the success of retired teacher Pat McPherson, who set up Kintyre Preserves three years ago with the support from Argyll and Bute Council’s Business Gateway service.

**(d) THE PICTURE HOUSE**

The group were given a verbal update by Jane Mayo, outlining the current HLF bid, the result of which should be known before the Christmas break. Ms Mayo highlighted other outstanding applications and advised that if they were all successful the funding would be complete. Ms Mayo advised that the aim of the committee is that the Picture House becomes the cultural hub of the community.

**(e) SOUTH KINTYRE DEVELOPMENT TRUST (SKDT)**

Ishabel MacKinnon advised the group of the service delivery of the Town Hall project. She advised that there would be a single access point within the building, which would be taken forward in the New Year. Ms MacKinnon further advised of the Renewable Energy Project, the purpose of which is to provide a sustainable income. She highlighted the opportunities for wind, solar and hydro funding.

The group noted that the AGM of the SKDT was scheduled to take place on Tuesday 16 December 2014 within the Red Cross Hall. Ms MacKinnon spoke of the quest to increase the membership of the Trust and advised that this had increased from 340 to 420 in the last 6 months.

**(f) ARGYLL COLLEGE**

The group considered a report outlining the short full-time courses and part-time courses currently being offered by the College. Members were pleased to note the “Access to Health and Social Care” course which was currently being offered. Having noted the part-time garden design course, the Amenity Services Manager requested a contact email address for the college. The Senior Area Committee Assistant agreed to furnish Mr Murphy with this.

**(g) KINTYRE WAY**

Councillor Horn updated the group in relation to the ongoing maintenance works. She advised that unfortunately the Committee had recently applied to the CCF 3 Fund and been refused. She advised that there would be another meeting of the Committee in January, where other options would be explored.

**(h) ARGYLL VOLUNTARY ACTION (AVA)**

There was no update in respect of Argyll Voluntary Action.

**7. ANY OTHER BUSINESS**

Jim Martin provided a brief update in respect of the Machrihanish Airbase Community Company (MACC). He advised that they were currently awaiting a signature in respect of the proposed fish farm, and that most of the properties on site have now been rented out.

Margaret Pratt of West Kintyre Community Council advised the group of the issues experienced by the residents of Whitehouse in relation to Broadband. She advised that they have been told that they are not considered to be big enough to constitute a green box. Ishbel MacKinnon advised that she was aware of other communities within the Kintyre area, who were also experiencing the same difficulties. She suggested that it may be beneficial for all those affected to get together to make a stronger case. The Chair suggested that this topic could be included as an agenda item for the next meeting.

Ms Pratt also advised that the playing fields at Tayinloan were undergoing the addition of drainage. She advised that this was being funded by money from the Windfarm Trust.

Councillor Horn provided the group with an update from Tarbert Community Trust. She advised that the wind farm is progressing well. She spoke of the mini outdoor gym, and advised that they were still £9,000 short. Councillor Horn spoke of the ongoing discussions with the Council and other agencies in relation to getting a bunk house in Skipness. She explained that this would offer visitors to the Kintyre Way, somewhere to stay, but she stressed that these discussions were still in the early stages.

Susan Paterson provided a short update in respect of Shopper-Aide, she advised that there were currently four paid staff and over thirty volunteers, which included students from the school.

Councillor Colville offered congratulations to Shopper-Aide, he advised that this is a service which helps people stay within the community, in their own homes.

The Community Governance Manager advised that the meeting schedule for 2015 would be agreed and circulated by the Senior Area Committee Assistant in due course.

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**MINUTES of MEETING of CAMPBELTOWN FERRY SUB-GROUP held in the ROOM 2,  
CAMPBELTOWN COMMUNITY CENTRE, STEWART ROAD, CAMPBELTOWN  
on FRIDAY, 12 DECEMBER 2014**

**Present:**

(Chair)  
Councillor Anne Horn

**Attending**

Ranald Watson, Explore  
Campbeltown

Jim Martin, Campbeltown CC

Martin Gorringe, Operations  
Manager

**1. INTRODUCTIONS**

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies were intimated from:

Simon Richmond, Area Operations Manager, Calmac  
Ewan MacDonald , Explore Campbeltown  
Neil Clapperton, Explore Campbeltown

**2. REVIEW OF 2014 SEASON**

A review of the 2014 season was provided by the Council's Marine Operations Manager. He advised that, in line with the Calmac update, numbers using the service were slightly down during 2014 season when compared against the 2013 season. This was possibly due in part to the Commonwealth Games being held in Glasgow in the summer as a similar effect had been noted by Marinas during the same period.

There was a general discussion about the way the season had gone, recapping timetabling issues, various meetings which had taken place in an attempt to resolve issues and comparisons with other ferry routes. Local businesses had been in contact with Transport Scotland regarding the service during the summer and the Council's Marine Operations Manager read a letter to the group confirming that Transport Scotland were currently working with Calmac on the 2015 schedule which was due to be agreed towards the end of the year.

It was noted that the lack of a Saturday day return service was key to the sustainability of the service along with the need to accommodate the needs of the self-catering sector and integration with onward travel by public transport. R.E.T was also discussed and the group were advised that it would come in force on the route during summer 2015.

It was also noted that the Clyde Hebrides Ferry Services was currently out to tender with returns due by September 2016 and that a ferry replacement programme was in development.

### **3. CALMAC UPDATE**

The chair noted there was no-one in attendance from Calmac but that a Reliability and Punctuality Report had been provided for the meeting. This report informed the previous discussions.

### **4. ECONOMIC SURVEY UPDATE**

The group were informed that the full report was coming out in January 2015. A short summary of highlights had been provided and were considered by the group. Following general discussion regarding the economic development opportunities arising from the ferry route and the need for sustainability, the Council's Marine Operations Manager was asked to draft a letter to Calmac outlining the key concerns raised during the discussion.

Action Point: draft letter outlining key concerns to be circulated round the people attending the meeting for comment and approval prior to submission.

### **5. PREPARATION FOR 2015 SERVICE**

There were general discussions around the preparation for the 2015 season with various marketing initiatives being highlighted. It was felt that a local advertising campaign would be beneficial. It was felt that a partnership approach was necessary and the Council's Marine Operations Manager advised that he would discuss the matter with Argyll & Bute Council's Head of Economic Development in the first instance.

Action Point: Marine Operations Manager to discuss a potential advertising campaign with Argyll & Bute Council's Head of Economic Development and provide feedback to the group.

### **6. DATE OF NEXT MEETING**

The next meeting of the group will be held following the next Kintyre Initiative Partnership meeting and the date will be circulated shortly. Members expressed the wish that the meeting take place immediately after the Kintyre Initiative Partnership meeting had finished and this will be investigated.



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**Argyll and Bute Community Planning Partnership****Mid Argyll, Kintyre and the Islands Area Community Planning Group****4<sup>th</sup> March 2015****Agenda Item**

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**Area Community Planning Group Terms of Reference and Future Ways of Working**

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**1. Purpose**

- 1.1 The purpose of this report is to give update on the progress of the development of Area Community Planning Group (Area CPG) Terms of Reference (TOR) and future ways of working, and to ask the Area CPG to agree and adopt these.

**2. Recommendations**

2.1 Area CPG members are requested to:

- Agree and adopt the revised Terms of Reference submitted in this report
- Nominate and elect a Chair and Vice Chair for the Mid Argyll, Kintyre and the Islands CPG, and agree that they take up these posts with effect 1<sup>st</sup> April 2015
- Agree the revised meeting schedule and dates submitted in this report
- Agree to incorporate a pre agenda meeting into the administration process for the Area CPG
- Agree that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

**3. Background**

- 3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

#### 4. Detail

- 4.1 The draft Terms of Reference, including the comments made by the Area CPGs during the September round of meetings, was approved by the CPP Management Committee on the 31<sup>st</sup> of October 2014. They were also considered and agreed by the Argyll & Bute Policy & Resources Committee on the 18th of December. A copy of the approved draft has been included at Appendix 1.
- 4.2 Changes made to the Terms of Reference include changes to the membership of CPGs (which is the subject of a separate report to this meeting) and to the chairmanship of the group, whereby the Chair and Vice Chair of the Area Community Planning group will be elected by the members of the group, and will be appointed for a period of two years. Nominations for the Chair and Vice Chair positions will be proposed by Area Community Planning Group members; each member will have one vote and a simple majority vote will determine the outcome of the election process. Members of the group are therefore asked to nominate and elect a Chair and Vice Chair of the group at this meeting, in accordance with this detail in the Terms of Reference.
- 4.3 In order to provide focus for meetings on the SOA: Local (subject of another report to this meeting) and facilitate effective discussions around local issues in the SOA: Local, it has been agreed to amend the cycle of meeting dates for Area Community Planning Groups such that they will meet half way between the programmed meetings of the CPP Management Committees. To that effect members are asked to agree that the meeting dates for the Mid Argyll, Kintyre and the Islands Area CPG will be:

Wednesday 13<sup>th</sup> May 2015 at 2.00pm, Room 2, Community Centre, Campbeltown;

Wednesday 12<sup>th</sup> August 2015 at 2.00pm, Customer Service Point, Bowmore, Islay;

Wednesday 11<sup>th</sup> November 2015 at 2.00pm, Council Chambers, Kilmory, Lochgilphead; and

Wednesday 10<sup>th</sup> February 2015 at 2.00pm, Room 2, Community Centre, Campbeltown

There will be two main aspects to linking CPP Strategic to Local ; ongoing dialogue through meaningful agendas, and annual review of actions towards outcomes and indicators. Each Area Community Planning Group agenda will therefore focus on the 2 Outcomes discussed at the previous CPP Management Committee meeting, considering the main points of discussion and focusing on local trends/ implications for their area. The agenda will also focus on

the 2 Outcomes which will be the focus of the forthcoming CPP Management Committee meeting, concentrating on the local dimensions to these, highlighting good practice and partnership working at local level, work that is being taken forward locally to address gaps and opportunities, and raising any concerns to the Management Committee in relation to existing work, gaps or opportunities.

- 4.4 As part of the work in developing agendas which have focus on specific Outcomes in the SOA, and to ensure effective linking of strategic community planning to local groups, it is proposed that a pre agenda meeting is incorporated into the administrative process for Area CPGs. This will assist the Chair and Vice Chair of the CPG, in partnership with the Chair or Vice Chair of the Area Committee, to proactively develop a meaningful agenda for the forthcoming CPG meeting and to be able to request such information in relation to agenda items as they feel would be useful to the group.
- 4.5 As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

## **5. Conclusions**

- 5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

### **6.0 SOA Outcomes**

Not applicable. The report relates to the administration of the Area CPG.

#### **Name of Lead Officer**

Donald MacVicar, Head of Community and Culture

#### **For further information please contact:**

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Tel 01369 707134

**Supplementary Papers**

- Appendix 1- Area Community Planning Groups Terms of Reference

Appendix 1

**Argyll and Bute Community Planning Partnership**

**Terms of Reference: Mid Argyll, Kintyre and the Islands Area Community Planning Group**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Mid Argyll, Kintyre and the Islands.

**Purpose**

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

**Role**

The role of the Mid Argyll, Kintyre and the Islands Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for [insert area name]
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

### **Remit**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for Mid Argyll, Kintyre and the Islands
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within Mid Argyll, Kintyre and the Islands
- provide the scrutiny role for the Full Community Planning Partnership within Mid Argyll, Kintyre and the Islands
- consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports. A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Mid Argyll, Kintyre and the Islands to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

### **Short Term Working Groups**

Short Term Working Groups initiated by the Mid Argyll, Kintyre and the Islands area Community Planning Group must:

- be approved at a meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Mid Argyll, Kintyre and the Islands area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Mid Argyll, Kintyre and the Islands area Community Planning Group

- any changes to the above must be approved by the Mid Argyll, Kintyre and the Islands Area Community Planning Group and recorded in the minute of the meeting

### **EQUAL OPPORTUNITIES**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

### **Criteria for Membership**

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee and one other Elected Member from an Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the Mid Argyll, Kintyre and the Islands area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Mid Argyll, Kintyre and the Islands area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.

- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

### **Role of Members**

Mid Argyll, Kintyre and the Islands Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Mid Argyll, Kintyre and the Islands Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Mid Argyll, Kintyre and the Islands Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Mid Argyll, Kintyre and the Islands SOA Local Plan.
- To participate in short term working groups as required.

### **Meetings**

#### **Chair**

- The Chair and Vice Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Mid Argyll, Kintyre and the Islands Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.

- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

### **Quorum**

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

### **Frequency of Meetings**

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

### **Conduct of Meetings**

- Meetings of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

### **Decision making**

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote



## **Accountability**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

## **Support**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

## **Issue of Papers**

- The agenda and papers for the Mid Argyll, Kintyre and the Islands Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

## **Communications**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

## **Winding Up**

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Mid Argyll, Kintyre and the Islands Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the

Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.

- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Mid Argyll, Kintyre and the Islands Area Community Planning Group meeting held on 4<sup>th</sup> March 2015.

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**Argyll and Bute Community Planning  
Partnership**

**Mid Argyll, Kintyre and the Islands  
Area Community Planning Group**

**4th March 2015**

**Agenda Item**



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**Area Community Planning Group Membership**

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**1. Purpose**

- 1.1 The purpose of this report is to give update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG) and to ask the Area CPG to agree and adopt these.

**2. Recommendations**

2.1 Area CPG members are requested to:

- Agree the revised membership of the group as discussed at the December CPG meeting
- Agree that the revised membership is taken forward on a trial basis for a period of one year, with a review on its effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

**3. Background**

3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

**4. Detail**

4.1 At the December meetings of the Area Community Planning Groups, consideration was given to revised terms of reference, and to the implication which these would bring for the membership of the groups. At that time, the CPG agreed that it would be necessary to review the membership of the group to comply with the new criteria regarding membership.

4.2 A list of the proposed initial membership for the group was submitted for consideration and subsequently agreed (Appendix 1).

4.3 The organisations listed have since been contacted and asked to nominate representatives to sit on the Area CPG. Where there has been a positive response to the invitation, contacts have been added to the distribution list for the groups and invitations and agendas for the March meetings issued.

4.4 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances.

4.5. As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

## **5. Conclusions**

5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made in respect of membership of the groups as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

## **6.0 SOA Outcomes**

Not applicable. The report relates to the administration of the Area CPG.

### **Name of Lead Officer**

Donald MacVicar, Head of Community and Culture

### **For further information please contact:**

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

**Tel** 01369 707134

### **Supplementary Papers**

Appendix 1- Area Community Planning Groups Membership Invitation List

## Appendix 1

### Mid Argyll, Kintyre and the Islands Invitation Nominate Representative Mailing List

Organisation	Name	e-mail address
Police Scotland	Marlene Baillie	marlene.baillie@strathclyde.pnn.police.uk
Scottish Fire & Rescue	Joe Gallagher	Joe.gallagher@firescotland.gov.uk
NHS Highland	Lorraine Paterson	<a href="mailto:lorraine.paterson@nhs.net">lorraine.paterson@nhs.net</a>
Highland & Islands Enterprise	Douglas Cowan	<a href="mailto:douglas.cowan@hient.co.uk">douglas.cowan@hient.co.uk</a>
Argyll Voluntary Action	Glenn Heritage	<a href="mailto:glenn@argyllvoluntaryaction.org.uk">glenn@argyllvoluntaryaction.org.uk</a>
ACHA	Iona MacPhail	<a href="mailto:iona.MacPhail@acha.co.uk">iona.MacPhail@acha.co.uk</a>
Fyne Homes	Ailsa Clark	aclark@fynehomes.co.uk
West Highland Housing Association	Leslie McInnes	<a href="mailto:leslie@westhighlandha.org.uk">leslie@westhighlandha.org.uk</a>
Kintyre Initiative Partnership	CLr Colville	rory.colville@argyll-bute.gov.uk
Mid Argyll Partnership	CLr Taylor	sandy.taylor@argyll-bute.gov.uk
Islay & Jura CVS	Petra Pearce	Petra Pearce <a href="mailto:petra@jcvscvs.btconnect.com">petra@jcvscvs.btconnect.com</a>
Argyll & Bute Social Enterprise Network	Ailsa Clark	<a href="mailto:aclark@inspiralba.org.uk">aclark@inspiralba.org.uk</a>
Network Kintyre	Eleanor Sloan	<a href="mailto:kphn@homestartmajik.eclipse.co.uk">kphn@homestartmajik.eclipse.co.uk</a>
Network Islay	Eilidh Gillies	<a href="mailto:ijhwn-smf@hotmail.com">ijhwn-smf@hotmail.com</a>
Network Mid Argyll	Antonia Baird	<a href="mailto:Antonia.Baird@argyll-bute.gov.uk">Antonia.Baird@argyll-bute.gov.uk</a>
Mid Argyll Chamber of Commerce	Jane MacLeod	commerce@janemacleod.co.uk
Scottish Federation for Small Businesses	Janet Waterworth	Janet Waterworth <a href="mailto:janet@coullabus.co.uk">janet@coullabus.co.uk</a>
Argyll & Isles Strategic Tourism Partnership	Carron Tobin	Carron Tobin ( <a href="mailto:carron.tobin@ruraldimensions.com">carron.tobin@ruraldimensions.com</a> )

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**Argyll and Bute Community Planning Partnership****Mid Argyll, Kintyre and the Islands Area Community Planning Group****4 March 2015****Agenda Item [for office use]**

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**SOA:Local**

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**1. Purpose**

- 1.1 The purpose of this report is to inform members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.
- 1.2 The report will also inform members how community initiatives can be incorporated into the SOA: Local.

**2. Recommendations**

- 2.1 Area Community Planning Group members are recommended to approve the SOA :Local for Mid Argyll, Kintyre and the Islands.
- 2.2 Area Community Planning Group members are recommended to approve the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

**3. Background**

- 3.1 As part of the consultation process to create Delivery Plans for each of the six outcomes in Argyll and Bute's Single Outcome Agreement (SOA), a series of events were held across the Mid Argyll, Kintyre and the Islands area in February 2014, which resulted in the "Argyll and Bute: A good place to live, work and play" document. This outlined community priorities and directly informed the development of the SOA's Delivery Plans. Progress of these plans is monitored by the Community Planning Partnership's Management Committee.
- 3.2 Following submission of the delivery plans to the Scottish Government in June 2014, a report on the localised delivery of the SOA was submitted to Area Community Planning Groups in September 2014 outlining the phased approach and timescales to create an SOA: Local for each of the four administrative areas of

the council.

- 3.3 The SOA: Local is not a performance document as the Area Community Planning Group does not have a scrutiny role but it does reflect what activity is happening at a local level by community planning partners to the actions within the delivery plans of the SOA.

#### **4. Detail**

##### **4.1 SOA: Local – process**

As per the approach and timeline outlined to the Area Community Planning Group in September 2014, a workshop was held in November to map out the existing activity happening at a local level against the delivery plans of the SOA and priorities set out in “Argyll and Bute: A good place to work, live and play”. The workshop was well attended by community members and community planning partners and gave attendees opportunity to comment on where they did not feel activity was happening.

- 4.2 Feedback from the November workshop was made available to those listed as responsible officers within the SOA who provided information on existing activity against actions in the delivery plans. This gave officers the opportunity to correct any misconceptions or become more aware of where greater communication was needed.
- 4.3 A further workshop in January 2015 gave community members and community planning partners the opportunity to “sense-check” the draft SOA: Local and to highlight where additional information was required. Where opportunities for further development were suggested these have been recorded and are presented in a separate report to this meeting.
- 4.4 As a result of the feedback from the January workshops, acronyms have been spelt out in full and activity has been aligned to more relevant actions .e.g. food banks now feature under welfare reform rather than mental health. Some of the feedback has not been incorporated at this time as further work is required from officers.
- 4.5 It should be noted that Outcome 4 was subject to a recent review by officers and therefore existing activity will be updated later in the year in an annual update as part of the Integrated Children’s Service Plan performance review.

##### **Community Initiatives**

- 4.6 Workshop attendees agreed that the benefits to the community of having community initiatives included as part of the SOA: Local



are: raising the profile of a community initiative, achieving recognition of support by the Area Community Planning Group and the potential to access funding by showing demonstrable links to the outcomes of the SOA.

- 4.7 Following robust discussion at both the November and January workshops, a set of criteria for the inclusion of community initiatives into the SOA: Local was formulated and can be found in Appendix 1.
- 4.8 A key theme which emerged from all the workshops across Argyll and Bute was to have two routes for communities. One route would enable a community initiative to be part of a reporting framework and the other would allow a community initiative to be listed but would not require regular progress reports. All community initiatives listed in the SOA: Local would need to link to one of the six outcomes of the SOA.
- 4.9 It was recognised that a communication exercise was required to inform communities on the benefits and the process of how to be included in the SOA: Local. This will take place throughout 2015.

## **5. Conclusions**

- 5.1 The SOA: Local is a working document to reflect local activity by community planning partners on the actions found within the delivery plans of the SOA.
- 5.2 The SOA: Local has been created following engagement with members of the community and community planning partners.
- 5.3 Criteria to include community initiatives which wish to be within the SOA: Local has been proposed following consultation at both workshops.

## **6. SOA Outcomes**

- 6.1 The SOA: Local reflects all six of the SOA outcomes.

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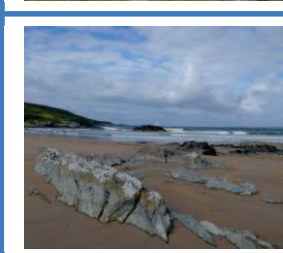
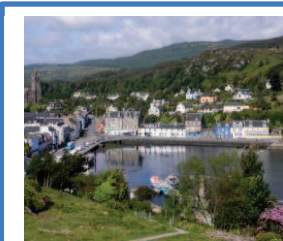
**Appendix 1** – Process for inclusion of Community Initiatives

**Appendix 1 – Criteria for inclusion of Community Initiatives within the SOA:  
Local**

<b>Grass root and other activity not currently included in the SOA Delivery Plan</b>			
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation?	Yes	No
4.	Is the project/activity supported by the relevant Area Community Planning Group?	Yes	No
5.	Is the project/activity endorsed by the relevant outcome lead for the SOA?	Yes	No
If <b>all</b> answers are yes to the above proceed to 6. If one or more answer is no, further development work is required before inclusion.			
6.	Is the community group wanting endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
<b>7. Project/activity included in community led initiatives section of the SOA: Local</b>			
8.	Is the relevant outcome lead content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7

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Argyll & Bute Community Planning Partnership  
Mid Argyll, Kintyre and the Islands  
Area Community Planning Group  
SOA Local: Mid Argyll, Kintyre and the Islands  
2015 - 16



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Outcome 5 – people live active healthier and independent lives

Outcome 6 – people live in safer and stronger communities

Community Initiatives

## Introduction

The purpose of the *SOA Local: Mid Argyll, Kintyre and the Islands* is to provide information about community planning partnership activities at a local level. It is not a comprehensive guide to all community planning activity in the area and does not include information relating to community planning activities which take place at a strategic level.

The reason for creating a SOA Local is to:

- raise awareness in the community of what is happening linked to the SOA in their local area;
- raise the profile of local projects and the potential for further partnership working to deliver the project;
- enable communities to link directly with the SOA which can help access to funds;
- give clear priorities based on local engagement and consultation for Area Community Planning Groups to focus on

*SOA Local: Mid Argyll, Kintyre and the Islands* is one of a suite of four documents and information relating to the other Argyll & Bute Area Community Planning Groups can be found at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

## Overview of Community Planning in Argyll & Bute

The Argyll and Bute Community Planning Partnership was set up to coordinate the delivery of services and other activities in Argyll and Bute to improve the quality of life and physical environment for residents and visitors to the area.

The Single Outcome Agreement is a 10 year plan which will ensure that Argyll and Bute contributes to the delivery of the Government's 16 national outcomes and delivers better outcomes for our communities.

It focuses on what residents have told the partnership is most important to them, sets out the overall direction and vision for the area until 2023 together with a joint approach to the main issues that face Argyll and Bute. All the partners are committed to this ten year plan and will reflect the key issues in their own plans as appropriate. Further information is available at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

## Geography

Mid Argyll, Kintyre and the Islands covers an area of 280,840 hectares (41% of Argyll and Bute's total land area) and has a population density of 0.07 persons per hectare, the lowest of Argyll and Bute's four Administrative Areas (2011 Census).

According to the Scottish Government's Urban Rural Classification (2011-12), with the exception of Campbeltown, the whole of the Mid Argyll, Kintyre and the Islands area is described as being 'remote rural'. Campbeltown, itself, is classified as being a 'remote small town'. A quarter of MAKI's population live in Campbeltown; the remainder live in 'remote rural' areas.

The main settlements in MAKI are Campbeltown and Lochgilphead, with populations of 4,800 and 2,390 respectively (NRS 2012-based Settlement Estimates).

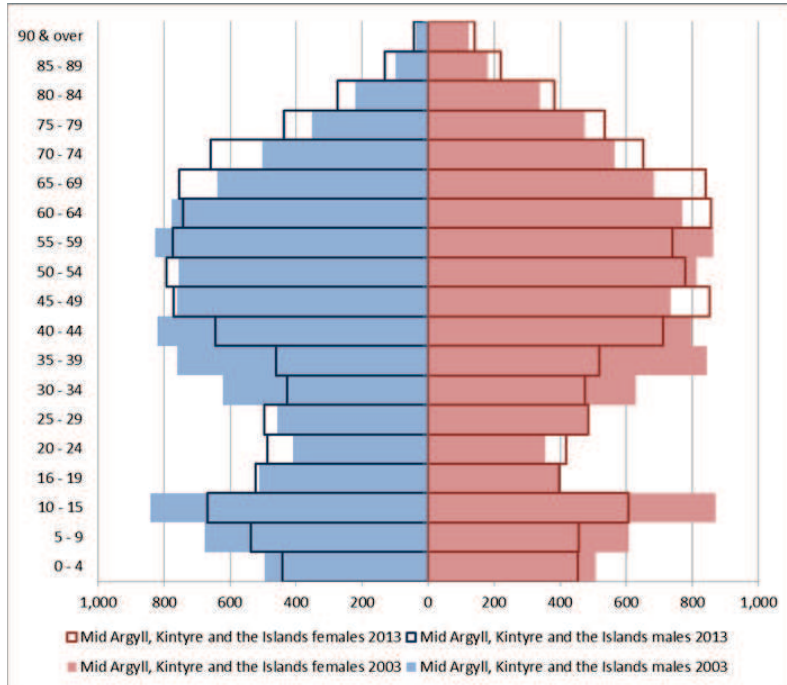
Five of Argyll and Bute's 23 inhabited islands are within the Mid Argyll, Kintyre and the Islands Administrative Area. 17% of the Administrative Area's population live on islands, the most populous being Islay, with a population of 3,228 (2011 Census)

## Population Trends

MAKI has a total population of 20,586 (NRS 2013 SAPEs). Over the period 2003 to 2013, the population of MAKI fell by 5% (NRS rebased 2003 SAPEs; 2013 SAPEs). At the same time, the population profile of the area has aged. The SOA aims to address this long-term trend.



Figure 1: Mid Argyll, Kintyre and the Islands population pyramids 2003 and 2013



## Deprivation

The Scottish Index of Multiple Deprivation (2012) ranked ten of the 122 datazones within Argyll and Bute as being among the 15% most overall deprived datazones in Scotland. Two of these datazones are in Mid Argyll, Kintyre and the Islands, both in Campbeltown.

## Economy

In common with Argyll and Bute more widely, Mid Argyll Kintyre and the Islands has a higher rate of self-employment than the Scottish average (13.92% and 7.5% respectively) (2011 Census; percentage of all people aged 16 to 74).

18% of employment in MAKI is in health. 13% of employment is in accommodation and food services, and 11% of employment is in 'public administration and defence'.

## Education

Of the 10 secondary schools within Argyll and Bute, four are in MAKI. The area is also served by 28 primary schools.

## Community Engagement

Community engagement and consultation has been an integral part of developing the SOA Local: Mid Argyll, Kintyre and the Islands

In August 2013, the first stage of Argyll and Bute's Single Outcome Agreement was approved by the Scottish Government and work began on developing the delivery plan which would achieve the overarching outcome and the 6 supporting outcomes outlined in the Single Outcome Agreement

A community consultation was designed to inform the content of delivery plans for each of these outcomes in addition to contributing to setting and achieving localised outcomes. 105 participants attended workshops in Islay, Tarbert, Campbeltown and Colonsay during February 2014 while a further 37 attended a 'Mid Argyll, Kintyre and the Islands Question Time' which involved an expert panel answering questions from the audience.

A parallel online survey was undertaken with over 500 responses across Argyll and Bute, including 186 from Mid Argyll, Kintyre and the Islands. In addition, a Youth Consultation was undertaken on 23rd and 24th of November 2013 by Argyll and Bute Youth Forum, attended by 50 young people, including 19 from Mid Argyll, Kintyre and the Islands.

The findings of the consultation were collated in the report *Argyll and Bute: A good place to live, work and play? Local report on the consultation within Mid Argyll, Kintyre and the Islands Area* The report was considered by the Mid Argyll, Kintyre and the Islands Area Community Planning Group in June 2014.

On the 5th of November 2014, a focus group, drawn from CPP partners and representatives from business and community organisations, met in Oban to review the mapping of actions in the SOA Delivery Plans against the topics highlighted during the community consultation events carried out in January/February 2014 and considered ways to ensure that local community initiatives could link into the SOA Local.

A report containing the findings of the focus group was considered by the Mid Argyll, Kintyre and the Islands Area Community Planning Group at the December 2014 meeting and the findings informed the next stage of the process.

During January 2015, a working group met to review the draft SOA Local: Mid Argyll, Kintyre and the Islands and to further considered ways to ensure that local community initiatives could link into the SOA Local.

## Our Challenges

The consultation highlighted the participants' wish to prioritise developing the economic potential of Argyll and Bute through harnessing the strengths of our rich natural resources and heritage.

Supporting small to medium enterprises through a range of measures including additional support at the early stages, more suitable premises and support to transform primary produce locally also came through as a strong view. Better connectivity Argyll and Bute with fast reliable road, ferry and air connections and placing higher importance on the roll out of superfast broadband and improved mobile phone signal in our rural communities.

Challenges include how to ensure our health service meets the need of a geographically dispersed ageing population which may, in time, be mitigated as set targets for increasing population in identified localities are aligned to services to these growing population centres. Similarly pressure on local education provision may be relaxed as suitable population growth areas develop.

There was general recognition that young people seeking wider experiences may move out of the area and more could be done to both encourage those who wish to stay or who may be considering returning as they progress through different stages of their lives.

Options for practical incentives designed to encourage inbound migration include opening land for development, a multi-faceted approach to delivering new, appropriate housing solutions.

Argyll & Bute Community Planning Partnership places equality, diversity and inclusiveness at the centre of all its services and actions. Delivering against this we commit to reducing inequalities in all forms. In addition to those identified in the Equality Act 2010, our communities face three key areas of potential inequality that we must ensure are planned for in the SOA. These are:

- Geographical inequalities
- Health inequalities
- Economic Inequalities

Economic inequalities, unemployment and under employment are key drivers for health and geographical inequalities. Low income is widely recognised as a driver for many other areas of inequality. The focus of the SOA on economic activity and growth is fundamental to addressing this.

Our challenges require a proactive approach using preventative action and early intervention which has a proven track record and has been embedded into the SOA delivery plan.

## ***Outcome 1: The economy is diverse and thriving***

This outcome focuses on business growth, sustainability and start up. Tourism, marine science, renewables, digital economy and food and drink are the key sectors which will be developed through this outcome

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Argyll and Bute Local Housing Strategy; Argyll and Bute Skills Pipeline Argyll and Bute Youth Employment Activity Plan; Argyll Voluntary Action Strategic Plan; CHORD / CARS programme; TIF programme; Economic Development Action Plan; Scottish Government Economic Strategy; Highlands and Islands Enterprise Operating Plan; Local Development Plan; Opportunities for All Development Plan; Renewable Energy Action Plan; Roads Asset Management and Maintenance Strategy; Scottish Enterprise Operating Plan; Scottish Ferries Plan; Strategic Housing Investment Plan 2013-18; Strategic Infrastructure Plan (proposed)

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Renewables Alliance; Argyll and the Isles Strategic Tourism Partnership; Argyll and Bute Employability Partnership; Third Sector and Communities Strategic Partnership.

### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- To achieve business growth and additional employment opportunities
- To ensure our towns, villages and rural communities are economically dynamic, sustainable and connected building on their distinct opportunities
- To create the right environment where more people choose to live, work, visit and invest in Argyll and Bute
- To ensure we have a thriving, sustainable renewable energy sector with well-developed local supply chains and community benefits
- To ensure we have a robust tourism sector with an extended season, a higher value proposition and increased turnover
- To create an environment where levels of entrepreneurship are increased

### Outcome 1: The economy is diverse and thriving

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover	£1.3M pa estimated increase in International Sales across Argyll & Bute as a result of approvals this year.	Ongoing
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	64 organisations account managed across Argyll & Bute, 6 of which were referrals from BG	Ongoing
1.1.7	Ensure businesses are ready to take advantage of the opportunities offered by improved Broadband speeds	New courses to be run by Business Gateway and/or Highlands & Islands Enterprise in a number of areas across Argyll and Bute	On-going support throughout 2015 - 2017
1.2.4	Prepare a plan to leverage inward investment opportunities at Machrihanish and Campbeltown	A masterplan has been completed and 2 proposition documents for potential investments have also been prepared.	Ongoing
1.2.6	Deliver Community Account Management model to support sustainable growth and community empowerment	6 CAM Action Plans in place across Argyll & Bute.	Ongoing
1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders	A number of leads are still being pursued following attendance at Aquaculture UK. A report on the Argyll marine economy is to be commissioned.	Ongoing
1.5.2	Influence delivery of Islay Tidal Array through infrastructure, inward investment, supply chain, employment and training	HIE staff facilitated a visit to key Argyll sites and introductions to potential marine contractors with the Developer	Ongoing
1.5.3	Support the development of the local energy supply chain	3 events have been attended to increase the profile of Argyll & Bute and provide	Ongoing

		opportunities to local suppliers.	
1.6.1	Secure and maintain ongoing sustainability of the Argyll and Isles Tourism Co-Operatove Ltd (AITC) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity	Local destination management groups have received support to engage support staff.	Ongoing
1.6.2	Create partnership structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities provided by the unique culture and heritage of the area.	<i>No information at February 2015</i>	
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute	14 account managed tourism sector organisations across Argyll & Bute.	Ongoing
1.6.4	Build upon the local food and drink offering	15 account managed Food & Drink sector organisations across Argyll & Bute.	Ongoing
1.7.1	To provide support business starts in each of the four council administrative areas.	Business Gateway Advisors will provide support and advice to business starts ups within the area	On-going Business Gateway support throughout 2015 - 2017
1.8.3	To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research etc	10 current Graduate Placements across Argyll & Bute.	Ongoing
		A study is being commissioned to identify increased opportunities for public sector employment. This is a direct SOA action	March 2015
1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate	Campbeltown Old Quay Wall Replacement: BAM Nuttall confirmed that they have engaged local suppliers and employed local workforce (60% of contract workforce) and provided a	Ongoing

		school talk in Castlehill Primary School on 23/24th June, all in line with their submission. In addition they have registered the site with Considerate Construction.	
		PV Panel Installation Education Properties (Non-NPDO): Contractor-led presentations within the relevant schools after completion of the works involved in this contract, to raise awareness of the benefits of Solar PV Panels	TBA – Presentations to start from January 2015
		Provision of Addiction Recovery Services: the Council would wish to see the contractor(s) for the Provision of Addiction Recovery Services, provide where appropriate, young person engagement. Under this contract, the Council would expect to work with the successful contractor(s) to organise contractor-led presentations within the Argyll and Bute schools to raise awareness of addiction to alcohol and drugs.	Ongoing
		Supply and Delivery of Fresh Meat: We recently worked with a local school to highlight the skills and techniques needed to be a local butcher, showing them the different jobs available to them in their own community. They were invited to come and have a guided tour in the shop and Whinpark, providing them with literature of the process of farm to plate. We regularly run competitions through the schools and nurseries to encourage children to come into the shop and talk to the staff. We have advertised through the local high school for workplace experiences and job	Ongoing



		opportunities that might be arising in the establishment. Having a good relationship with the careers adviser helped with the apprentice position that has just been secured.	
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## ***Outcome 2: We have infrastructure that supports growth***

This outcome focuses on the following infrastructure; housing, town centres, road transport, other modes of transport (air, ferries, rail, piers and harbours), utilities (electricity grid and water and sewerage network) and IT/ICT (mobile phone and broadband). This will deliver better connectivity in order to drive forward sustainable economic growth and grow our population.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Proposed Strategic Infrastructure Plan, Local Development Plan, Economic Development Action Plan, Renewable Energy Action Plan, Roads Asset Management and Maintenance Strategy, Scottish Ferries Plan, Strategic Housing Investment Plan, 2013-18 CHORD programme/TIF, HIE Operating Plan Next generation broadband.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Strategic Housing Forum, Argyll and the Isles Coast and Countryside Trust, ABRA, Community Broadband Scotland, Digital Scotland Hi-Trans.

### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- The transport connectivity across Argyll and Bute is improved
- The digital connectivity across Argyll and Bute is improved
- To ensure that housing supports future economic success and a growing population
- To secure a sustainable and vital future for our town centres
- To optimise our public assets to best facilitate economic growth

*Outcome 2: We have infrastructure that supports growth*

<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Activity on the Ground</b>	<b>Timescale</b>
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85	Lobby for permanent solution on Rest and Be Thankful as per council decision November meeting.	December 2014
		Input to the focus groups for the A82 improvements north of Tarbet	Ongoing
		Quarterly Co-ordination Meetings with Transport Scotland re trunk and local road issues.	On-Going (schedule of quarterly meetings)
2.1.2	To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.	Draft Action Programme has been produced. It will be amended in FQ1 & 2 of 2015 to reflect adopted LDP.	Mid-end of 2015
2.1.4	Establish Green Networks in each of our main towns	Draft networks reported to Sept PPSL & consultation in Jan 15	Adoption as Supplementary Guidance summer/autumn 2015
2.2.1	Deliver the roll out of high speed next generation broadband	Coverage through the Highlands and Islands programme expected to reach premises in the Bowmore, Campbeltown, Carradale, Clachan, Ford, Furnace, Glenbarr, Inveraray,	2015-2016

		Kilchenzie, Kilmartin, Lochgilphead, Machrihanish, Minard, Port Charlotte, Port Ellen, Southend, Tarbert and Tayvallich exchange areas	
		Community Broadband Scotland working with communities unlikely to benefit from the above programmes including the Argyll Isles Project which is looking to provide coverage to Colonsay, Jura, parts of Islay and the Craignish Peninsula	2015-2017
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals	The Council continues to work with the Department for Culture, Media and Sport in relation to the Mobile Infrastructure Project, a number of possible sites have been identified for Argyll and Bute but there is no confirmation as to which will be able to be delivered.	2016
2.3.1	Influencing the scale and the speed of the investment in the grid	ABRA continues to press for improvements to the grid infrastructure to assist in the delivery of renewable energy projects across Argyll and Bute however physical improvements can only be implemented once demand from consented additional energy generation is sufficient to justify the investment. ABRA is pressing National Grid and SSE, as the distribution network operator, for the roll out of active network management (AMN) as early as possible.	Ongoing. Study by National Grid in relation to ANM expected end of 2015.
		The work by SSE on the Kintyre – Hunterston subsea cable is ongoing and is expected to allow a number of projects to proceed. Work on installing the new towers is expected to be	2014-2020 and beyond

		completed by February 2015. A third cable is expected to be installed but this will not be until 2021.	
		The Highlands and Islands Local Energy Consortium is supporting work in relation to Local Energy Economies to overcome grid constraints. Funding from Phase 1 of the Local Energy Challenge Fund is allowing work to be progressed at MACC and Community Energy Scotland are working on a battery storage project on Gigha.	2014-15
		Initial consultation in relation to the improvements to overhead power lines running between Inveraray and Crossaig has been undertaken with the likely date for the new infrastructure to be operational identified as 2020/21.	Inveraray to Crossaig improvements likely to be complete 2020/21.
		A joint project between SSE, the timber industry and the Council is considering where joint working may be beneficial.	Ongoing
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth	Operation of the local Area Property Action Group.	Ongoing
		Empty Homes work with private owners.	Ongoing
		Advice & assistance to local landlords and private owners on property improvements and energy efficiency measures.	Ongoing
		Home Energy Efficiency Programmes Scotland (HEEPS), Programme.	Ongoing
2.6.1	To undertake Action Plans for each of our six main town centres	A Team Town model is being developed to bring together Council services and other partners with a view to identifying the issues in each of our town and developing an action	The initial report/recommendations for Dunoon are due early 2016,

		plan to address these. This approach will be piloted in Dunoon and if successful will be rolled out to other towns.	any activity in MAKI would follow this.
2.7.4	Develop a plan to promote our Piers and Harbours		

### ***Outcome 3: Education, skills and training maximises opportunities for all***

This outcome focuses on supporting our children and young people to be ambitious and realise their full potential, ensuring that our education, skills training and volunteering opportunities are better aligned to economic development opportunities both within Argyll and Bute and nationally. We will also ensure that our learners are more confident, resilient and better enabled to manage the key transitional stages in their life and, to provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level are: Education Action Plan 2013-14, Argyll and Bute Youth Employment Activity Plan 2013-14, Employability Partnership, Strategic Skills Pipeline, Education Service Plan 2014/15, Children and Families Service Plan 2014/15, Integrated Children's Service Plan 2014-2017, Early Years Collaborative – stretch aims (reaching the child's developmental milestones), Third Sector Partnership work plan 2014-15, Gaelic Language Plan.

The following strategic partnerships are supporting the delivery of this outcome: Employability Partnership and Reshaping Care for Older People.

#### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- Our children and young people in Argyll and Bute are supported to be ambitious and realise their full potential
- To ensure education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute and nationally
- To promote volunteering opportunities to young people within Argyll and Bute
- To provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities

**Outcome 3: Education, skills and training maximises opportunities for all**

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
3.1.2i	Develop a range of programmes courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study	Schools have developed their senior phase curriculum taking account of the local context. All schools in this area have now presented candidates for New National Qualifications at National 4 and 5. Three out of the four schools have also offered courses at National 3. Some subjects are now offering New National Higher courses whilst others are delaying this session with the intention of offering these courses next session. Next session only the new Curriculum for Excellence (CfE) Higher will be available for pupils.	Senior officers will discuss with schools progress towards new Highers. (January 2015)
		All schools are reflecting on their current senior phase architecture and will make changes in a planned approach as necessary.	Senior officers will meet with Head Teachers to discuss curriculum architecture, Opportunities for All and the implementation of the appropriate recommendations from Commission for Developing Scotland's Young Workforce. (January /February 2015). Course options for 2016 are considered and provided to school pupils for completion March 2015.
		All four schools were invited to attend an Education Scotland event on Leadership of the Senior Phase (March 2014). All schools are also invited to send representatives to a CfE Secondary Leadership Conference event	28 January 2015



		A promoted member of staff from Islay High School participates in the ABC School Leadership Development Programme that is currently examining how best to take forward the recommendations from the Commission for Developing Scotland's Young Workforce across Argyll and Bute.	
		All schools are offering a range of S4W and alternative courses to support young peoples' development of skills for life and work; a number of these courses have been developed through developing strong links with local employers such as Forestry Commission, local boat builders and farms.	
		Each secondary school will meet with Argyll College UHI to discuss school/college partnership working for session 2015/16	January/February 2015.
3.1.5	Increase the number of young people achieving accredited learning opportunities.	<ul style="list-style-type: none"> <li>• Involvement Training</li> <li>• Dynamic Youth Awards</li> <li>• Youth Achievement Awards</li> <li>• Young Leaders Programme</li> <li>• Duke of Edinburgh's Award</li> <li>• Prince's Trust XL</li> <li>• John Muir Trust</li> <li>• Heartstart</li> <li>• SQA Personal Development Award</li> <li>• Dry Stone Dyking</li> </ul>	Data on accreditation is collected at end of financial year (March 15)

		<ul style="list-style-type: none"> <li>Chainsaw Handling</li> </ul>	
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	<p>Delivery of the Youth Employment Activity Plan, 2014/15 aligned to the Argyll and Bute Strategic Skills Pipeline.</p> <p>Currently in the process of commissioning a project focusing on the 'Compelling Argyll and Bute Administrative Areas' where a key component of this study is to undertake a detailed economic profiling and analysis of Argyll and Bute and each of the four sub-areas, with a particular focus on skills development issues.</p>	<p>The YEAP is updated on a quarterly basis and submitted to the Skills Development Scotland (SDS). SDS is managing this process on behalf of the Scottish Government.</p> <p>'Compelling Argyll and Bute Administrative Areas' due to commissioned by the 3<sup>rd</sup> December (subject to appropriateness of submitted tenders) and to be finalised by the end March 2015</p>
3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils	All secondary schools are offering work experience placements to secondary schools.	Ongoing
3.2.3	Provide new and existing SMEs in Argyll with the opportunity to access business skills workshops to help them develop	<i>No information provided as at February 2015</i>	
3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market	The council's modern apprenticeship scheme is at its early stages. There are 5 modern apprentices in post now. A further 6 will be interviewed in January and they will be located across the area. All apprenticeships have transferable skills training, which is appropriate for local	Ongoing – minimum of 20 by October 2015

		markets	
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc)	General Maintenance Term Contract – Kintyre: Community Benefits Clause included - In line with the corporate objectives of Argyll and Council, and namely within Corporate Objective 2, that “we have a skilled and competitive workforce capable of attracting employment to Argyll and Bute Council,” the Council would wish to see contracts let under the General Maintenance Term Contract, provide where appropriate, real employment and training opportunities to the young and long term unemployed. Under this contract, the Council would expect to work with the successful contractor, to place suitable applicants from the unemployment register in appropriate vacancies that arise as a direct result of this contract. Support can be given in this aspect from the Council’s Employability Team.	Ongoing – to be discussed at contract management meetings
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs	<i>No information provided as at February 2015</i>	
3.4.3	Increase the number of young people engaged in volunteering	<ul style="list-style-type: none"> <li>• Saltire</li> <li>• Activity Agreements</li> <li>• Duke of Edinburgh</li> </ul>	Ongoing
3.6.1	Support children and young people to promote good citizenship and engage in wider decision making with partner agencies	Mid Argyll Youth Forum	Weekly Meetings
		Tarbert Youth Forum	Weekly Meetings
		Young Leader Programme	March 2015
		Argyll & Bute Youth Forum meetings	Meetings approx 6 weekly
		Mid Argyll Youth Bank	Ongoing

		Student Council Tarbert Academy	Ongoing
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs	Provision of a website to help young people to identify opportunities for career and social development with Argyll & Bute	Developed in 2015
3.6.3	Increase the capacity of community groups	Support to third sector and community groups including training and wider community engagement	Ongoing
3.6.7	Provide opportunities for older people to be involved in community projects	Older people will be encouraged and supported engage in a range of projects and initiatives within the area	Ongoing throughout 2015 - 17

### ***Outcome 4: Children and young people have the best possible start***

This outcome focuses on ensuring our children and young people are protected from abuse, neglect and harm, are more active and have more opportunities to participate in play, recreation and sport. We want to ensure our children live within a family supportive environment, have the highest possible standards of physical and mental health and, can access to positive learning environments and opportunities to develop skills. We will encourage children to have their voices heard and to play an active and responsible role in their communities. Collaborative working to deliver quality services early in life offers real and tangible outcomes for children, young people and their families. This includes promoting prevention and tackling poverty, inequality and poor outcomes by empowering communities to work together.

The key strategy supporting the delivery of this outcome at an Argyll & Bute level is the Argyll and Bute Integrated Children's Service Plan.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute's Children, Argyll and Bute Child Protection Committee, Health and Social Care Strategic Partnership CAPCOG (Children And Adults Chief Officers Group).

#### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- Children and young people are valued and supported to be the best they can be

***Outcome 4: Children and young people have the best possible start***

This information will be available later in the year in an annual update as part of the ICSP performance review.

## ***Outcome 5: People live active, healthier and independent lives***

This outcome focuses on narrowing the gap in health inequalities by providing opportunities for everyone to be physically active and energetic members of their communities. People are enabled to live independently, with meaning and purpose, within their own community and are empowered to lead the healthiest lives possible. Healthier choices are made regarding alcohol and drugs and people are enabled to recover from substance misuse. Mental health improvement strategies are promoted by the CPP to reduce health inequalities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Health and Wellbeing Partnership Joint Health Improvement Plan, Mental Health Modernisation and Strategic Framework for Mental Health and Well-being, Reshaping Care for Older People, A&B Integrated Children's Services Plan, Local Housing Strategy, NHS Highland Health Inequalities Action Plan.

The following strategic partnerships are supporting the delivery of this outcome; Argyll and Bute Advice Network, Argyll and Bute Against Domestic Abuse and Violence Against Women Partnership, Argyll and Bute Community Health Partnership, Argyll and Bute Health and Social Care Partnership, Argyll and Bute Local Access Forum, Argyll and Bute Strategic Housing Forum, Third Sector and Communities CPP Sub-group, Health and Wellbeing Partnership.

### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- People are empowered to maintain their independence and are an integral part of their local communities
- Individuals are more physically active
- Mental Health and well-being is improved
- Our partners work together to ensure that we mitigate against the effects of poverty across Argyll and Bute

### **Outcome 5: People live active, healthier and independent lives**

<b>Short Term Outcome:</b>			
<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Activity on the Ground</b>	<b>Timescale</b>
5.1.1	Continue to shift the balance of care from institutional to community based settings	<i>No information provided as at February 2015</i>	
5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently	12 units for social rent at Inveraray.	2015
		8 units for social rent in Tarbert (& assessing need for additional phase beyond this).	March 2015.
		6 units for social rent at Ardfern.	Feb. 2015
		18 units for social rent at Imeraval, Islay.	2016
		2 units for social rent in Tayvallich.	2015/16.
		A second phase of the development at Bowmore with 10 social rented units.	2015/16
		Progress a new build unit on Gigha	To be confirmed.
	Explore potential for new developments at Port Charlotte, Islay; Carradale; Jura; Lochgilphead; and Colonsay.	To be confirmed.	
5.1.7	Carers are identified, supported and enabled to fulfill their roles	<i>No information provided as at February 2015</i>	
5.2.1	Work in partnership to tackle obesity and diabetes	<i>No information provided as at February 2015</i>	
5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	Continued funding and development of the Active Schools Program	Ongoing until 2019
		Re – Launch ArgyllActive program in Mid Argyll	March 2015
		Continue to support the Campbeltown community sports HUB initiative	March 2015 (dependant on Sportscotland funding)



		Develop the current fitness class program to increase the type of exercise classes on offer in Mid Argyll: <ul style="list-style-type: none"> <li>• Over 60's</li> </ul>	April 2015
		Assist with the development of an improved athletics area at the Mid Argyll Joint campus	TBC 2015
		Review and update facility charges to improve facility accessibility for concessions and families	April 2015
		Continue to support the SLA arrangements with NGB's for: <ul style="list-style-type: none"> <li>• Football - SFA</li> <li>• Shinty – Camanachd Association</li> <li>• Rugby – SRU</li> </ul>	Ongoing
		Introduction of the a new leisure IT system at Mid Argyll Sports Centre which will greatly improve: <ul style="list-style-type: none"> <li>• The customer journey – booking online etc.</li> <li>• Measuring usage</li> <li>• Reporting Key Performance Indicators</li> </ul>	Feb 2015 (Phase 1)
5.2.3	Increase accessibility to outdoor environments / green spaces	Develop an online library of simple walking route guides, combined with linkages to pre-existing guides available from other agencies such that a single point of comprehensive information will exist.	Phase 1 to populate the library with route guides. Stage 2 to develop the web based delivery of the library. Anticipated

			timescale 2 years and then ongoing maintenance.
5.4.1	Promote and build social networks to improve mental health	Social groups are supported eg. Lunch Bunch monthly Community Lunch	Ongoing
		Flying Craft Squad – work with Care Homes and Sheltered Housing	To be re-established February/March 2015
		Establish Men’s Shed as community asset	
		Work in partnership with other organisations and groups with a common aim	During 2015-16
		South Kintyre Seniors Forum has grown from single figures to over 50 in 2014. Groups use the opportunity to socialise, arrange activities and organise meetings out with the forum. Anticipate 75 Forum members in 2015.	Ongoing
		The introduction of the Happy Bus project has both addressed social isolation and allowed older people another means to access existing opportunities.	The happy bus operates weekly, with additional use as and when. The funding for the project will be exhausted by March and subsequent funding opportunities are being assessed.

		Provision of STEPS courses	February 2015
		Maintaining links with LINK clubs in Campbeltown and Islay	
		To run fortnightly drop in craft sessions to maintain links with past STEPS candidates	
5.6.7	Adverse impacts of welfare reform are minimised	Support local Food Bank and refer clients to agencies who can provide additional support.	

## ***Outcome 6: People live in safer and stronger communities***

This outcome focuses on ensuring our communities feel safer and that Argyll and Bute is a safer place. We are supporting communities to become strong, resilient and self-reliant and ensuring the natural and built environment is safe, respected, valued and free of environmental crime.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Local Police Service of Scotland Plan, Local Scottish Fire and Rescue Plan, Third Sector Partnership Business Plan, HIE Resilient Rural Communities Policy Community Engagement Strategy, Alcohol and Drugs Partnership Strategy, Local Housing Strategy, Third Sector and Communities Plan, Community Safety Strategy.

The following strategic partnerships are supporting the delivery of this outcome: Community Safety Partnerships, Alcohol and Drugs Partnership, Adult Protection Committee, Child Protection Committee, Argyll and Bute Strategic Housing Forum, Violence Against Women, Third Sector and Communities Group.

### **Main areas of focus for Mid Argyll, Kintyre and the Islands included within this outcome:**

- To enhance the safety of vulnerable groups
- To tackle disorder, anti-social behaviour and violent crime
- To improve environment, transport and fire safety
- Reduced impact of alcohol and drug misuse on communities
- Stronger, resilient and more involved communities

**Outcome 6: People live in safer and stronger communities**

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced	<p>The public campaign is intended to increase fire safety awareness amongst the general public and deliver a range of key safety messages around periods of high operational demand in line with seasonal Thematic Action Plans (TAP) and the SFRS Seasonal Community Safety Calendar 2014.</p> <p>The 2014/15 campaign will comprise of a number of advertising mediums: television, radio, press and editorial partnership.</p> <p><b>Theme: Older Persons</b> 09 - 18 January 2015</p> <p>TV Advertising (30 second advert – STV, Channel 4, Channel 5)</p> <p>Radio (30 second advert –Clyde, Forth, West Sound, Radio Borders, Tay, Moray Firth, Northsound, Capital, Heart)</p> <p>Press (Half page advert – Scottish Sun, Daily Record/Sunday Mail)</p> <p>Seasonal Community Safety Calendar</p> <p>Winter / Festive Action Plan:</p> <ul style="list-style-type: none"> <li>Festive Safety</li> </ul>	

		<ul style="list-style-type: none"> <li>• Safety at Home</li> <li>• Fire &amp; Alcohol</li> <li>• Cooking Safety</li> </ul> <p>Spring Easter Action Plan:</p> <ul style="list-style-type: none"> <li>• Grass &amp; Wildland Fires</li> <li>• Rubbish &amp; Refuse Fires</li> <li>• Derelict Property</li> </ul> <p>Summer / Holiday Action Plan:</p> <ul style="list-style-type: none"> <li>• Fire Related Anti-Social Behaviour</li> <li>• Holiday Safety</li> <li>• Countryside &amp; Outdoor Safety</li> </ul> <p>Autumn / Bonfire Safety Action Plan:</p> <ul style="list-style-type: none"> <li>• Student Safety</li> <li>• Electrical Safety</li> <li>• Chimney Safety</li> <li>• Bonfire Safety</li> <li>• Older / Vulnerable Persons</li> </ul>	
		<p>Supporting Activities</p> <ul style="list-style-type: none"> <li>• Attendance at: <ul style="list-style-type: none"> <li>- Community Planning Partnership</li> <li>- Area Community Planning Groups</li> <li>- Community Safety Forums</li> </ul> </li> <li>• Engagement with Local Authority Partners</li> <li>• Engagement with Private Sector Partners</li> <li>• Online &amp; Social Media activity</li> <li>• National &amp; Local press releases</li> <li>• Schools' Engagement</li> <li>• Promoting fire safety through 'Home Fire Safety Visits' in the community</li> </ul>	

		<ul style="list-style-type: none"> <li>• Attendance at local events</li> <li>• Bonfire &amp; Fireworks leaflet</li> <li>• Deliberate Firesetting leaflet</li> <li>• Winter &amp; Festive Safety leaflet</li> </ul>	
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, antisocial behaviour and assaults through identification of hot spot locations and the management of repeat offenders	Multi agency Anti social behaviour groups set up in Campbeltown and Lochgilphead chaired by Local Police Inspector and involving key partners to coordinate responses to emerging issues.	Group established
		Work still ongoing to establish an overarching Argyll and Bute Tactical Group to oversee the work of the local groups	Work ongoing – completion date 2015
6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	Cut it Out inputs planned for secondary school in Campbeltown, Lochgilphead and Tarbert.	Ongoing 2015
		Biker safety event planned 2015	Spring/Summer 2015
		Car seat clinics	Ongoing 2015
		Pedestrian training for primary school children in MAKI area	Ongoing 2015
		Multi agency road safety group developing an action plan across Argyll and Bute to deliver a number of planned educational and prevention inputs to high risk road users	Work ongoing – completion date 2015
6.5.2	People in Argyll and Bute receive appropriate and timely support for drug and/or alcohol problems	<i>No information provided as at February 2015</i>	
6.6.1	Work in partnership and support Community Councils to develop community emergency plans	Police attendance at community council meetings with continued support and encouragement. Partnership Support gained at Local Resilience Partnership meetings	Ongoing / Before the end of March
		Working in partnership with the Scottish Flood Forum to aid the Campbeltown area to recover from flooding incidents.	Ongoing

		Work in partnership with the community recovery working group in Campbeltown to provide awareness in property protection by way of exhibitions and drop in surgeries 4-7 pm every Monday at Aqualibrium	Ongoing
		4 property protection (for flooding) exhibitions to take place Tarbert, Clachan, Campbeltown and Lochgilphead	6 months
		Community and Business Resilience event in Campbeltown (salvation army hall)	Before end of February
6.6.2	Develop training programme to test and review community emergency plans	Exercises to be rolled out by police at Community Council meetings	Ongoing / before end of March
6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)	Organisations are given advice to source funding	The South Kintyre Senior Forum, the Sea Cadets, Food Bank, Monday Social Club have all benefitted greatly in the previous 12 months.
		Organisations are supported to establish alternative income streams	
		Groups are given advice on how to establish themselves as organisations	
		Training workshops to 3 <sup>rd</sup> sector groups	4 during 2015-16
		Bespoke support to 25 3rd sector groups	
		Training workshops to social enterprises (ABSEN)	2 during 2015-16
		1-2-1 support to new / existing organisations (ABSEN)	Ongoing
		Signpost (links) to sources of support / training / events via website and bulletins (ABSEN)	Ongoing
		Regional meetings for social enterprise	2 during 2015-16



		Annual conference held (pan Argyll)	
		Members survey (pan Argyll)	
		On Islay an interactive website developed for 3 <sup>rd</sup> sector organisations	April – September 2015
		IJCVS support funding to provide Duke of Edinburgh co-ordinator	April 2015
		IJCVS support main grant BLF to support community	By April 2015
		Back office resource to establish for 3 <sup>rd</sup> sector organisations	During 2015
6.6.5	Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard	The Happy bus accesses remote / rural communities, connecting communities, building capacity and enables users to have their voices heard politically.	Weekly – April – September 2015
		Building communities Bridges builds capacity by engaging young people in topical debate and community planning issues and provides an intergenerational platform to share and express views.	April – July 2015
		Awareness and information / opportunity to give views re HSCI events are held; and participatory engagement devolves understanding and feedback	2 events April – October 2015, various conversations
		Thematic workshops held on Islay, Jura and Colonsay	Total 5 over spring / summer 2015
		Establish 3rd sector forum for Islay, Jura, Colonsay to share knowledge, best practice and strengthen local voice.	April – September 2015
		Establish Islay Youth forum in partnership existing organisations	Spring / summer 2015
		Community capacity is expanded with increase in volunteers (150 new volunteers across	During 2015-16

		Argyll)	
		Community based initiatives and projects developed to support communities and strengthen resilience and capacity will receive support, advice and mentoring as required	3 initiatives during 2015-16

## Community Initiatives

Strategically important community initiatives contributing to the delivery of the SOA Local aims and objectives and which have been presented to the Area CPG for information, comment and support as appropriate

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

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**Argyll and Bute Community Planning Partnership****Mid Argyll, Kintyre and the Islands Area Community Planning Group****4<sup>th</sup> March 2015.****Agenda Item [for office use]**

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**SOA:Local - report on supplementary workshop discussions**

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**1. Purpose**

To document additional information gathered at the SOA: Local workshop, held in Kilmory on the 14<sup>th</sup> January 2015, which is not contained within the existing plans but which may be of interest to the Area Community Planning Group for future reference and discussion.

**2. Recommendations**

It is recommended that the Area Community Planning Group note the attached information on community delivered activities and opportunities for future development and agree that these be considered at future meetings of this group when discussing the relevant outcome.

**3. Background**

The discussions generated at focus groups on the SOA:Local not only focussed on the actions within the existing SOA Delivery Plans, and therefore SOA Local, but also where there were gaps and opportunities to address these at an area level. Further to this, a number of additional local community activities were identified at the workshops and these are mapped against the SOA outcomes they relate to for partners information, within the attached Appendix.

**4. Detail**

At the workshops for developing the SOA:Local, participants highlighted a number of matters falling under the categories listed below. These matters may be of interest to the Community Planning Group in its future meetings and discussions on the six SOA outcomes, and any development of action at a local level. Actions may include having a presence at the meeting from a relevant person or organisation in relation to opportunities

identified.

Participants raised matters related to:

- Activity currently happening in the area but not recorded in the Single Outcome Agreement, Local.
- Opportunity for further activity at a local level

## **5. Conclusions**

The attached information may be used by the Area Community Planning Group to consider future developments or agenda items under the relevant SOA outcome discussions.

### **6.0 SOA Outcomes**

This report relates to all six outcomes of the SOA.

#### **Name of Lead Officer**

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#### **For further information please contact:**

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**Introduction** The purpose of the *SOA Local: Mid Argyll, Kintyre and the Islands* is to provide information about community planning partnership activities at a local level.

The purpose of this document is a record of additional information gathered through the SOA:Local workshop process which is not contained within the local delivery plan, but which maps other local activity partners are aware of which relates to the six outcomes of the SOA, as well as themes that arose which were considered to be opportunities for future development. This might be through updates to raise awareness of partners about work that is already happening or discussion and action planning to create additional activity.

This document should be cross-referenced with the SOA:Local to give a full picture of activity across Mid Argyll, Kintyre and the Islands.

**Outcome 1 – the economy is diverse and thriving**

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Issues for future development
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover	.	<ul style="list-style-type: none"> <li>• Are HIE changing their approvals process or policy or increasing the no of approvals available?</li> <li>• What are HIE doing to promote international trade?</li> </ul>
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)		<ul style="list-style-type: none"> <li>• Promote Unwanted Fire Alarm Signal Policy with business in ATB: Reduced alarms=reduced downtime=increased productivity=increased profit.</li> <li>• Lack of Business Managers at local level.</li> <li>• Would prefer one point of contact to act as a business manager as banks are used to fill this need.</li> </ul>
1.1.7	Ensure businesses are ready to take advantage of the opportunities offered by improved Broadband speeds		<ul style="list-style-type: none"> <li>• Huge opportunity for online sales in Argyll: the Post Office works very well for this. Council should encourage this.</li> <li>• Financial assistance for businesses in remote areas to connect via satellite.</li> <li>• More help needed for communities to find their own solutions</li> </ul>
1.2.4	Prepare a plan to leverage inward investment opportunities at Machrihanish and Campbeltown		<ul style="list-style-type: none"> <li>• Mid Argyll wished to see something for Lochgilphead Industrial Estate also.</li> </ul>
1.2.6	Deliver Community Account Management	CDOs are supporting the development of Community Action/Investment/Development plans in partnership	



	model to support sustainable growth and community empowerment	with community councils and development trusts in Inveraray, Tarbert, Craignish and Kintyre.	
1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders		<ul style="list-style-type: none"> <li>• Why not station a University facility at Machrihanish?</li> <li>• Islay History Trust &amp; Islay High School to link with SAMS?</li> </ul>
1.5.2	Influence delivery of Islay Tidal Array through infrastructure, inward investment, supply chain, employment and training	<p>Include Ocean floor energy/is Sanda Sound Demonstration project.</p> <p>1.5.1 <i>Mid Argyll Chamber of Commerce is developing a Community Investment Plan (supported by HIE)</i></p> <p>Hope to improve amenity and work with community councils and groups to bring this forward.</p>	
1.5.3	Support the development of the local energy supply chain	Biomass: Aqualibrium.	<ul style="list-style-type: none"> <li>• Wind, Tidal.</li> </ul>
1.6.1	Secure and maintain ongoing sustainability of the Argyll and Isles Tourism Co-Operative Ltd (AITC) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity	Artmap etc Support Staff engaged.	<ul style="list-style-type: none"> <li>• Link I&amp;J Tourism and Marketing Group with A&amp;I Tourism Co-Operative</li> </ul>
1.6.2	Create partnership	Argyll & the Isles Tourism and local destination	<ul style="list-style-type: none"> <li>• Strengthen link between Kilmartin and</li> </ul>

	structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities provided by the unique culture and heritage of the area.	management organisations can help with this (HoATA, Explore Kintyre)	<p>Campbeltown Museums.</p> <ul style="list-style-type: none"> <li>IJCVS in investigate the emergence of an umbrella group to link all art and crafts organisations locally enabling them to link to events off the island ie Artmap.</li> </ul>
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute	I&J Tourism and Marketing Group pro-active.	<ul style="list-style-type: none"> <li>Argyll &amp; the Isles Tourism and local destination management organisations can help with this (HoATA, Explore Kintyre).</li> </ul>
1.6.4	Build upon the local food and drink offering		
1.7.1	To provide support business starts in each of the four council administrative areas.	Include <i>Just Enterprise</i> and other support available to social enterprises.	
1.8.3	To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research etc		<ul style="list-style-type: none"> <li>Promote Fire &amp; Rescue Service opportunities and retained and volunteer officers, with local employers: describe job and benefits offered.</li> <li>Local jobs to be advertised in the local press.</li> <li>Graduates want local opportunities.</li> </ul>

1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate		<ul style="list-style-type: none"> <li>• Link with Islay Youth Action.</li> <li>• MLC have Youth Worker who if suitably trained could deliver programme?</li> <li>• Local produce to be offered in schools – meat from the local butcher, fruit and veg from the community garden, milk from local dairy.</li> </ul>
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OTHER ISSUES: Focus group attendees want more detail – eg case studies.

Organisations and businesses need support with managing complex processes, eg planning, licensing etc.

<b>Outcome 2: We have infrastructure that supports growth</b>			
<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Additional local activity we know is taking place, relating to these themes</b>	<b>Issues for future development.</b>
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85		
2.1.2	To produce a Local Development Plan Action Programme with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.		<ul style="list-style-type: none"> <li>• Link to Islay and Jura Transport Forum and Islay and Jura Ferry Group.</li> </ul>
2.1.4	Establish Green Networks in each of our main towns		
2.2.1	Deliver the roll out of		<ul style="list-style-type: none"> <li>• Communication of plans – when can people</li> </ul>

	high speed next generation broadband		expect this in each area – businesses will want to know.
		Community Broadband Scotland working with communities unlikely to benefit from the above programmes including the Argyll Isles Project which is looking to provide coverage to Colonsay, Jura, parts of Islay and the Craignish Peninsula	<ul style="list-style-type: none"> <li>• Continue to fill the gaps. Better awareness about speeds expected in remote areas for example Port Askaig / Portnahaven</li> </ul>
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals		<ul style="list-style-type: none"> <li>• Continual Vodafone failings 3G. Black spots around Loch Gorm, Islay. Signal on top of Kilchiaran, by Port Charlotte, would open up area.</li> </ul>
2.3.1	Influencing the scale and the speed of the investment in the grid	Local Energy Challenge Fund is allowing work to be progressed at MACC and Community Energy Scotland are working on a battery storage project on Gigha	<ul style="list-style-type: none"> <li>• Ongoing support for prioritising community led renewables projects for grid capacity.</li> </ul>
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth		
2.6.1	To undertake Action Plans for each of our six main town centres	A Team Town model is being developed to bring together Council services and other partners with a view to identifying the issues in each of our town and developing an action plan to address these. This approach will be piloted in Dunoon and if successful will be rolled out to other towns.	
2.7.4	Develop a plan to		<ul style="list-style-type: none"> <li>• There must be a link to tourism in this – we can't</li> </ul>

	promote our Piers and Harbours		justify developing piers and harbours without the business to support them. If we attract cruise ships we will have to undertake development.
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OTHER ISSUES:

“Access Officers” to help people through grant processes etc planning....as needed (this applies to lots of regulated areas).

**Outcome 3: Education, skills and training maximises opportunities for all**

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes.	Areas for future development
3.1.2i	Develop a range of programmes courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study		<ul style="list-style-type: none"> <li>• Standard method of reporting to Area Committee</li> <li>• Information and engagement with representatives from key industry sectors in the locality to influence curriculum architecture.</li> </ul>
3.1.5	Increase the number of young people achieving accredited learning opportunities.		<ul style="list-style-type: none"> <li>• Must focus on relevant skills with job opportunities at the end.</li> </ul>
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute and beyond.		<ul style="list-style-type: none"> <li>• Have we ever tried to attract a call centre to the area – jobs in our area are not necessarily limited to work for the area</li> </ul>
3.2.	Increase the number of	Islay High School and IJCVS compiling a database of employers	

2	opportunities for work placements for Senior Phase pupils	and third sector orgs offering work placements and volunteering opportunities	
3.2.3	Provide new and existing SMEs in Argyll with the opportunity to access business skills workshops to help them develop		<ul style="list-style-type: none"> <li>• Sharing skills across businesses.</li> </ul>
3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market		<ul style="list-style-type: none"> <li>• Make it a condition of funding from Strategic Housing fund. Islay Energy Trust – Community Benefit Society.</li> </ul>
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc)		<ul style="list-style-type: none"> <li>• Should have a broader overview of community benefit opportunities from forthcoming procurement as only one example given.</li> </ul>
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs		<ul style="list-style-type: none"> <li>• IT/Computing. Relevant skills.</li> </ul>
3.4.3	Increase the number of young people engaged in volunteering	Saltire Activity Agreements	



		Duke of Edinburgh (Duke of Edinburgh to be set up on Islay in 2015 )(IJCVS)	
3.6.1	Support children and young people to promote good citizenship and engage in wider decision making with partner agencies	<p>Mid Argyll Youth Forum</p> <p>KYES, C'town Youth Café, Islay Youth Action / Islay Youth Forum</p> <p>Tarbert Youth Forum</p> <p>Young Leader Programme</p> <p>Argyll &amp; Bute Youth Forum meetings</p> <p>Mid Argyll, Kintyre, Youth Bank</p> <p>Student Council Tarbert Academy</p> <p>Islay and Tarbert are setting up Youth banks</p>	
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs		<ul style="list-style-type: none"> <li>• Is the website stand alone activity or will there also be support, engagement and local promotion to encourage entrepreneurship?</li> <li>• HIE / Princes Trust.</li> </ul>
3.6.3	Increase the capacity of community groups	Support to third sector and community groups including training and wider community engagement	<ul style="list-style-type: none"> <li>• Offer legal, financial etc advice to encourage and ease taking on of new staff</li> </ul>
3.6.7	Provide opportunities for older people to be involved in community projects	Older people will be encouraged and supported engage in a range of projects and initiatives within the area	<ul style="list-style-type: none"> <li>• Continued funding of Community Resilience workers.</li> <li>• Transport major issue.</li> </ul>

MAKI SOA:Local Appendix to Area Community Planning Group report March 2015

OTHER ISSUES: Distance learning and distance working - not just looking to jobs available in the area. Traditional industries.

Fire service Cadet scheme.

Community Payback – using and developing skills and these in community justice system.

Gaelic language.

Accommodation for Columba's.

<b>Outcome 4: Children and young people have the best possible start.</b>			
<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Additional local activity we know is taking place, relating to these themes</b>	<b>Issues for future development</b>
4.4.1	Partner agencies provide more creative and positive local opportunities for training and employment for young people	Young people in the area will have access to media cafes and the Argyll Young Entrepreneurs website to find information about local opportunities for training and employment and receive support from project workers as required	<ul style="list-style-type: none"> <li>• <i>There are issues around the cost of childcare and the removal of barriers to re-entering the workforce. Transport is a barrier here, with some afterschools picking kids up and others not. After school clubs should be on school premises. Where there is demand in rural areas, they cannot overcome the costs of meeting Care Commission standards, and third sector provision needs support with this. The private sector is cheaper because it is unregulated. End of school and start of after-school must match in time and accessibility. After school suffers from its voluntary nature and provision can be tenuous – Lochgilphead and Campbeltown have both lost services.</i></li> <li>• <i>Transport to and from childcare and after school needs to be safe and appropriate – all the buses are in use by the schools at that time.</i></li> <li>• <i>Support and manage the recruitment of childminders as solution for rural areas.</i></li> <li>• <i>The cost/availability of childcare/after school care during holidays is a barrier. It is preferable that wages for parents improves so that the quality and availability of childcare can be maintained.</i></li> <li>• <i>Promoting the services to be registered with the Child Inspectorate</i></li> </ul>
			<ul style="list-style-type: none"> <li>• <i>Transport is a big barrier for equitable participation in extra-curricular activities. Students get free bus passes to attend school, but if they stay behind to participate they then have to pay to get home (except in Islay). This also applies</i></li> </ul>

			<i>if they have to use after school care.</i>
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OTHER ISSUES:

A full sheet of actions and performance indicators for this outcome were belatedly brought to the consultation, therefore engagement on this outcome (4) was limited .

<b>Outcome 5: People live active, healthier and independent lives.</b>			
<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Activity on the Ground</b>	<b>Issues for future exploration</b>
5.1.1	Continue to shift the balance of care from institutional to community based settings		<ul style="list-style-type: none"> <li>• Promote Fire and Rescue Service Home Fire Safety Initiative to assist safety in the home.</li> <li>• Needs Led – for some institutional may be best choice.</li> <li>• Better designed and adapted homes needed urgently.</li> </ul>
5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently		
5.1.7	Carers are identified, supported and enabled to fulfill their roles		<ul style="list-style-type: none"> <li>• Issues of Terms and Conditions and training for paid care staff.</li> <li>• Zero hours contracts make it difficult to recruit Support and training required to meet needs.</li> </ul>
5.2.1	Work in partnership to tackle obesity and diabetes	Health and Social Care Partnership and Council's/Independent leisure centres. Mid Argyll, Kintyre and Islay Health and Wellbeing Networks.	<ul style="list-style-type: none"> <li>• Support to 3<sup>rd</sup> sector and partnership working for health and wellbeing activities in relation to food and health.</li> <li>• NHS promote Counterweight. Increase hours for Diabetic nurse.</li> <li>• Funding Healthy Tuck in schools – after school</li> </ul>

5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	<p>Continued funding and development of the Active Schools Program</p> <p>Re – Launch ArgyllActive program in Mid Argyll</p> <p>Continue to support the Campbeltown community sports HUB initiative</p> <p>Zumba Gold classes started on Islay from Jan 2015.</p>	<p>clubs.</p> <ul style="list-style-type: none"> <li>• No Active Schools Co-ordinator on Islay.</li> <li>• Support to develop Active Older People’s Hub in Kintyre as a pilot, in partnership with Shopper-Aide and Monday Club.</li> <li>• Develop the current fitness class program to increase the type of exercise classes on offer in Mid Argyll: <ul style="list-style-type: none"> <li>○ Over 60’s</li> <li>○ Link Club activity,</li> <li>○ STEPS</li> </ul> </li> <li>• General review of charges and facilities. Council P/ship with Independent services: Joint Services.</li> <li>• MLC</li> <li>• Islay needs an all-weather pitch.</li> </ul>
5.2.3	Increase accessibility to outdoor environments / green spaces		<ul style="list-style-type: none"> <li>• Can we do any better than what already exists on websites, ie walkscotland? Transport to walks.</li> <li>• Website of walks on Islay – I&amp;JTMG ?</li> </ul>

5.4.1	Promote and build social networks to improve mental health	<p>Social groups are supported eg. Lunch Bunch monthly Community Lunch</p> <p>Flying Craft Squad – work with Care Homes and Sheltered Housing</p> <p>Establish Men’s Shed as community asset</p> <p>South Kintyre Seniors Forum has grown from single figures to over 50 in 2014. Groups use the opportunity to socialise, arrange activities and organise meetings out with the forum. Anticipate 75 Forum members in 2015.</p> <p>The introduction of the Happy Bus project has both addressed social isolation and allowed older people another means to access existing opportunities.</p> <p>Provision of STEPS courses</p> <p>Maintaining links with LINK clubs in Campbeltown and Islay</p>	<ul style="list-style-type: none"> <li>• Work with Islay Quilters?</li> <li>• Find location.</li> <li>• Work in partnership with other organisations and groups with a common aim</li> <li>• To run fortnightly drop in craft sessions to maintain links with past STEPS candidates</li> <li>• Support local Food Bank and refer clients to agencies who can provide additional support.</li> <li>• Links to Welfare reform more than mental health.</li> <li>• Identify Need.</li> </ul>
5.6.7	Adverse impacts of welfare reform are minimised		<ul style="list-style-type: none"> <li>• Foodbank should be here and ongoing. Should also include welfare support activities being delivered by Argyll and Bute Council, Housing associations, and Citizen’s Advice Bureau, (CAB) as well as 3<sup>rd</sup> sector organisations such as Tenant’s Associations.</li> <li>• Work in partnership with CAB. Further exploration of free access to computers. A&amp;B Adult Learning helps to make individuals capable of claiming and managing benefits online.</li> </ul>

OTHER ISSUES: none

<b>Outcome 6: People live in safer and stronger communities</b>			
<b>SOA Code</b>	<b>SOA Delivery Plan Action</b>	<b>Activity on the Ground</b>	<b>Issues for future exploration</b>
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced	Community Resilience – Falls Prevention work. Arthritis Care Scotland – self management strength and balance. MS Centre provides strength and balance awareness and safety awareness.	<ul style="list-style-type: none"> <li>• Links to opportunities with elderly support activities for delivery – eg Falls Prevention, Self Management. Engagement with the 3<sup>rd</sup> sector partners should be included.</li> <li>• Argyll FM cover MAKI.</li> </ul>
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, antisocial behaviour and assaults through identification of hot spot locations and the management of repeat offenders		<ul style="list-style-type: none"> <li>• Community Councils?</li> </ul>



6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	Multi agency road safety group developing an action plan across Argyll and Bute to deliver a number of planned educational and prevention inputs to high risk road users	
6.5.2	People in Argyll and Bute receive appropriate and timely support for drug and/or alcohol problems		<ul style="list-style-type: none"> <li>• F2F consultation required.</li> </ul>
6.6.1	Work in partnership and support Community Councils to develop community emergency plans		
6.6.2	Develop training programme to test and review community emergency plans		
6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)	<p>Organisations are given advice to source funding</p> <p>On Islay an interactive website developed for 3rd sector organisations</p> <p>IJCVS support funding to provide Duke of Edinburgh co-ordinator</p> <p>IJCVS support main grant BLF to support community</p> <p>Back office resource to establish for 3rd sector organisations</p>	<ul style="list-style-type: none"> <li>• TSI / A&amp;B Council</li> </ul>

6.6.5	<p>Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard</p> <p>Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard</p>	<p>The Happy bus accesses remote / rural communities, connecting communities, building capacity and enables users to have their voices heard politically.</p>	<ul style="list-style-type: none"> <li>• SOA delivery action plan repeated</li> <li>• IJCVS to investigate similar for Islay</li> <li>• Establish Islay Youth forum in partnership existing organisations</li> </ul>
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OTHER ISSUES: There is lots of scope for grass roots in 6.6 eg Mid Argyll Youth Development Services.

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**Argyll and Bute Community Planning Partnership**

**Area Meetings**  
**Date: March 2015**




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**Title: Physical Activity Position Statement for Argyll and Bute**

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**1. SUMMARY**

- 1.1** A new position statement for physical activity has been prepared for Argyll and Bute by the Health and Wellbeing Partnership. This was launched in January 2015.

**2. RECOMMENDATIONS**

The Area Community Planning Group is asked to:

- Note the contents of this paper and accompanying summary Position Statement
- Consider the role this group can play in increasing physical activity levels locally
- Promote the 7 Key Target Areas for Action locally
- Review where increasing physical activity is included in the local Community Plan

**3. BACKGROUND**

**3.1** Physical activity is free and can help people to:

- Live longer independent lives
- Have fewer long term health conditions like diabetes and high blood pressure
- Maintain a healthy body weight
- Feel better emotionally, mentally and physically

Not everyone is as physically active as they could be and some people find it more difficult than others to be active, examples include older or disabled people and people who live in remote areas. The new strategy aims to help people to be more active. This includes initiatives in schools, workplaces, healthcare settings and in the community.

Physical inactivity contributes to nearly 2,500 deaths in Scotland and costs the NHS around £91 million per year.

**3.2 Recommended physical activity levels throughout the life course:**

**The early years (under 5s)**

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

**Children and young people (5 – 18 years)**

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

**Adults (19 – 64 years)**

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

**Older adults (65+ years)**

- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

Source: Department of Health. *Start Active, Stay Active: A report on physical activity for health from the four home countries' Chief Medical Officers*. Available from:

<https://www.gov.uk/government/publications/start-active-stay-active-a-report-on-physical-activity-from-the-four-home-countries-chief-medical-officers>

**3.3 According to the 2013 Scottish Health Survey:**

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

**Reference**

The Scottish Government. *The Scottish Health Survey, 2012 edition. Volume 1: main report. A National Statistics Publication for Scotland*. The Scottish Government, 2013.

#### 4. KEY TARGET AREAS FOR ACTION

##### 4.1 There are 7 target areas for Action:

1. Maintain provision of physical activity within and beyond the school gate.
2. Facilitate greater levels of physical activity within the workplace.
3. Maintain provision of physical activity within recreational or leisure settings that are inclusive and accessible to all.
4. Support physical activity for older adults and those with long-term conditions.
5. Enhance the promotion of physical activity within healthcare settings.
6. Promote and maintain environments which support rather than hinder physical activity.
7. Facilitate greater partnership working and effective communication.

##### 4.2 Examples where we are already actively promoting physical activity can be found in the position statement, but some examples are:

(1) Play at Home, Active Schools, Stramash (2) Healthy working Lives, Corporate Gym Membership, Cycle to Work Scheme (3) Core Paths, Leisure Centre Programmes (4) Argyll Active, Healthy Options, The Bute Model, T'ai chi (5) Falls Prevention Programmes, 23 ½ hours, Motivational Interviewing (6) Forest Trails, Cycle Paths, Road Safety and Maintenance (7) Sports and Physical Activity Framework, Community Sports Hubs, ABAN, AICCT.

#### 5. CONCLUSION

##### 5.1 Increasing physical activity can significantly improve health and wellbeing outcomes across the population.

Argyll and Bute has many opportunities for physical activity, both indoors and outdoors, which can be promoted more effectively.

A joint approach is needed to support people to become more physically active.

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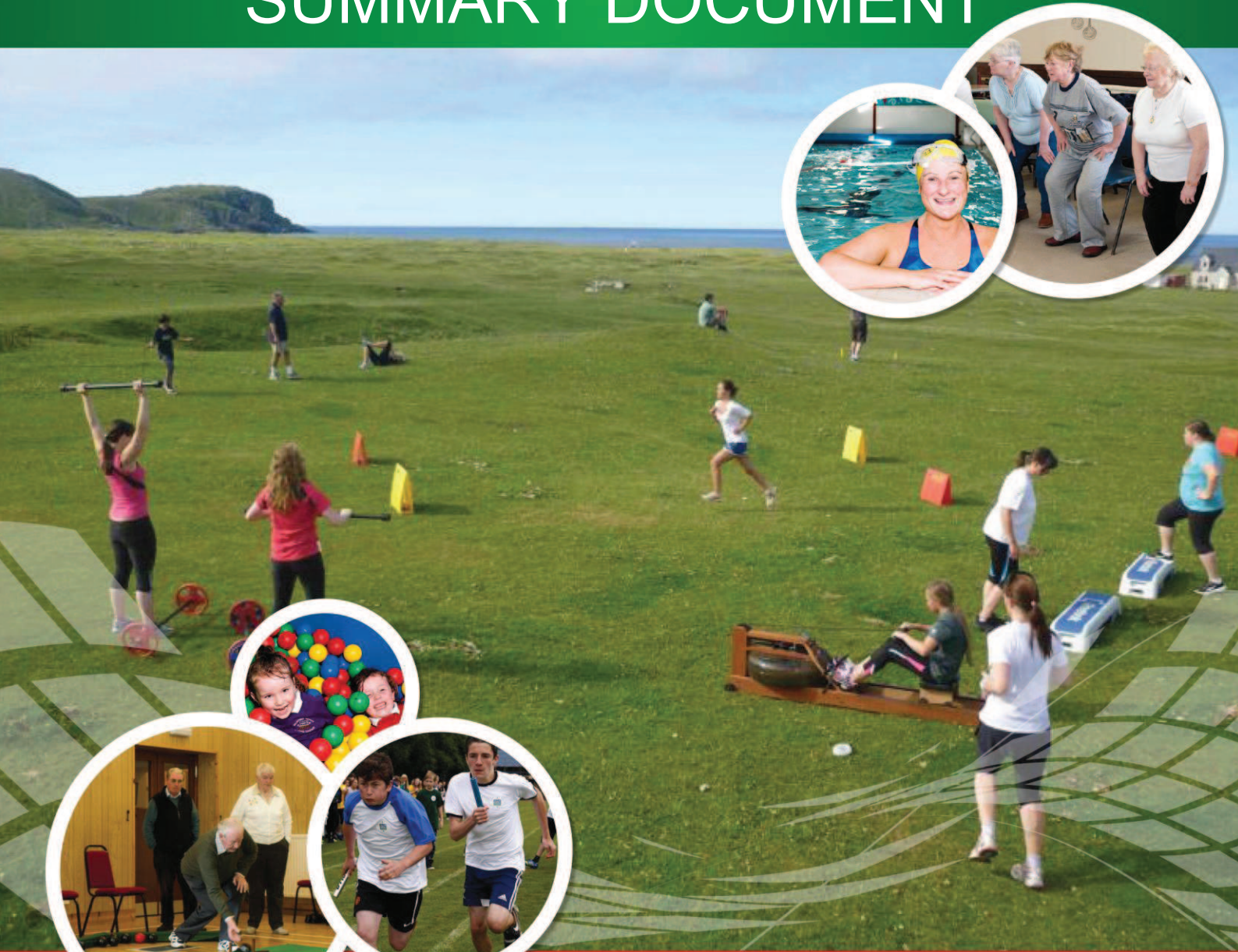
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# Argyll & Bute Physical Activity Position Statement

## SUMMARY DOCUMENT



**NHS Highland**  
**January 2015**

Prepared by J. Wares (NHS Highland Public Health Specialty Registrar) on behalf of  
Argyll & Bute Health and Wellbeing Partnership



## Background

The need to improve physical activity levels in Argyll and Bute was identified by the Health and Wellbeing Partnership. This will contribute to Outcome 5 of the Single Outcome Agreement, namely: people live active, healthier and independent lives. A consultation exercise with key partners involved in physical activity took place in early 2014. This document summarises the current position in relation to physical activity and provides strategic direction for future work. The key aim is to enhance partnership working to support a greater proportion of the population to be physically active.

A detailed report is available at: [www.healthyargyllandbute.co.uk](http://www.healthyargyllandbute.co.uk)

Health & well-being	Community planning	Early years	Recreation & access	Volunteering	Tourism	Road safety	Education
<b>Physical activity connects a wide range of policy areas including:</b>							
Climate change	Environment (urban/rural)	Sustainable transport	Planning & land use	Economic development	Housing	Sport	Disability & equality

Figure 1: Policy areas which include physical activity <sup>(1)</sup>

## Where are we now?

Physical activity plays a significant role in maintaining health and well-being across the life course and has been shown to produce a range of additional benefits beyond specific health outcomes. However, it is well recognised that despite the benefits of regular exercise, much of the population do not meet the recommended levels of physical activity.

The consultation showed there is much enthusiasm for the physical activity agenda with many services and projects currently supporting uptake and maintenance of physical activity.



The key areas identified in the consultation were:

- Widen access to opportunities for physical activity. The most commonly cited barriers were those which centred around transport which, although unsurprising given the geography, highlights the challenges for equitable service provision in more remote and rural areas.
- Develop greater partnership working especially in light of current professional pressures. A need for improved co-ordination, integration and knowledge sharing was identified, particularly in relation to greater inclusion of the third sector.

### **According to findings from the 2012 Scottish Health Survey:<sup>(2)</sup>**

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age.
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

### **Where do we want to be?**

Physical inactivity is a widespread challenge at both a local and national level. The overarching aim of this position statement is to increase, and crucially maintain, the proportion of the population of Argyll and Bute that are physically active.



Recommended physical activity levels: <sup>(3)</sup>

### **The early years (under 5s)**

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

### **Children and young people (5 – 18 years)**

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

### **Adults (19 – 64 years)**

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

### **Older adults (65+ years)**

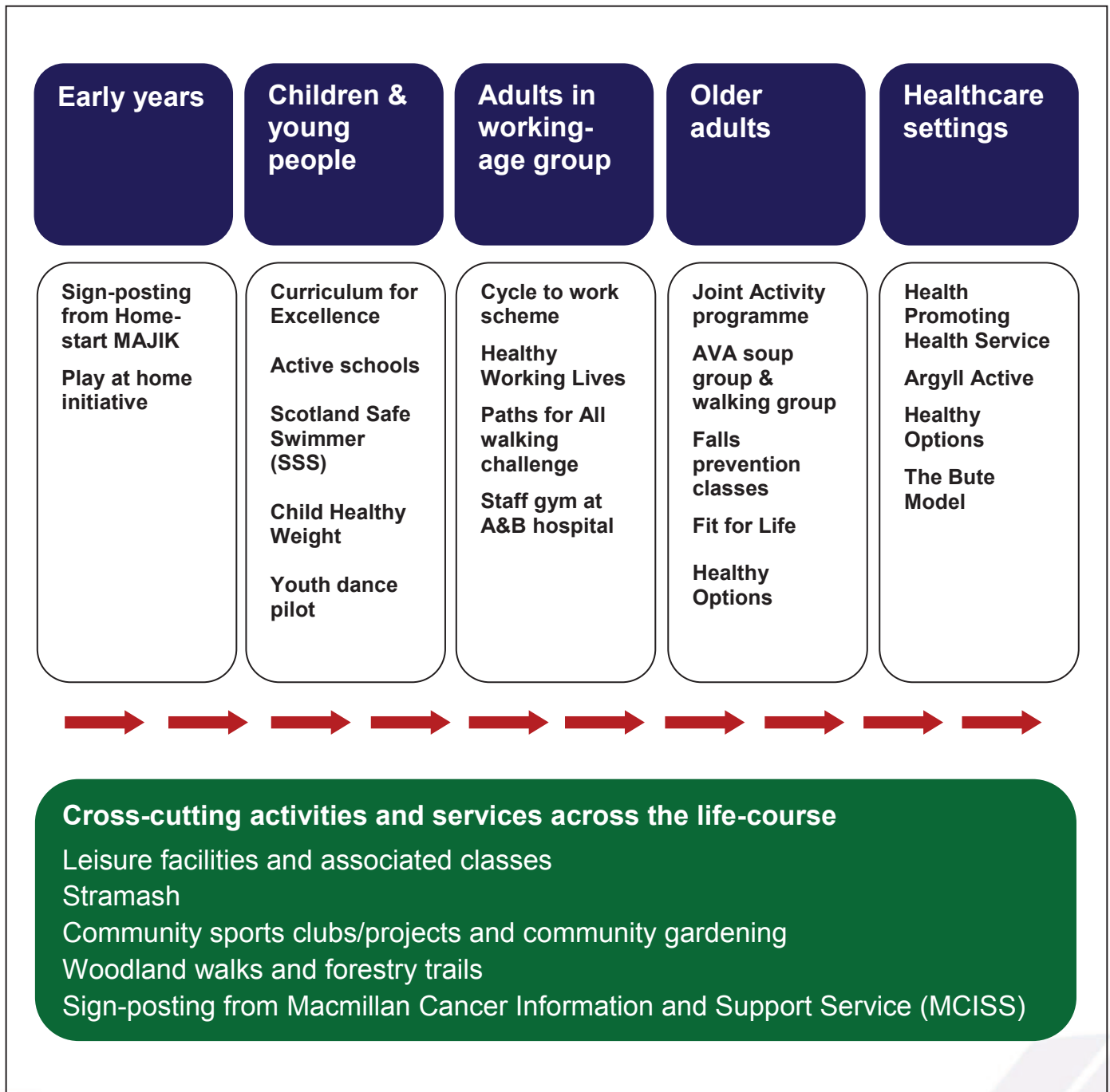
- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

## **How do we get there?**

General consensus from the consultation combined with the strategic direction of current physical activity policy has informed the following key recommendations:

- 1. Maintain provision of physical activity opportunities within & beyond the school gate.**
- 2. Facilitate greater levels of physical activity within the workplace.**
- 3. Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all.**
- 4. Support physical activity for older adults and those with long-term conditions.**
- 5. Enhance the promotion of physical activity within healthcare settings.**
- 6. Promote and maintain environments which support rather than hinder physical activity.**
- 7. Facilitate greater partnership working and effective communication.**

## Examples of opportunities for physical activity across Argyll and Bute



## KEY RECOMMENDATIONS

### 1. Maintain provision of physical activity opportunities for children and young people within and beyond the school gates:

- Ensure children are active from birth by supporting parents and carers to develop the skills and knowledge required for enabling active play and instilling active behaviours for life.
- Ensure that nurseries and childcare facilities minimise sedentary activities through their implementation of the National Care Standards – Early Education and Childcare.
- Provision of at least two hours of good quality physical education in primary schools, or two periods in secondary schools, for every child every week, across all schools in Argyll and Bute.
- Regular review of active travel action plans by all schools to increase the proportion of children travelling to school by active means.
- Ensure that a wide range of activities are provided which enable ample choice for all children and young people. Provision should attempt to address geographical inequity through, for example, the use of community hubs and local volunteers.
- Increase engagement with those children that are currently inactive. Consider use of taster sessions, consultation, ‘buddying’ or implementation of alternative activities.
- Ensure there is a balance between activities designed to be social and those which focus on competition.
- Ensure that children and young people have access to play spaces, whether they are park areas or informal spaces where they choose to play.
- Build on the progress to date of the Active Schools programme in developing the transition from school to community sport.
- Ensure that volunteers, coaches and teachers are adequately trained and supported to provide opportunities for physical activity and encourage greater partnership working between all involved.
- Encourage greater participation in volunteering and leadership projects associated with the physical activity agenda.
- Address gaps in provision of swimming lessons so that every child in Argyll and Bute has the opportunity to learn how to swim.

## 2. Facilitate greater levels of physical activity within the workplace:

- Development of organisation-wide physical activity plans or policies which maximise opportunities for participation and are based on employee consultation with full support from management.
- Greater management buy-in to the physical activity agenda.
- Development of organisation-wide active travel plans which support employees to incorporate active travel into their commute and within the working day.
- Provision of working environments and facilities which support physical activity.
- Ensure that workplace accessibility through active travel or public transport is maximised and the wider estate is developed to support walking and cycling.
- Use of participation in local and national events and challenges to raise interest and support longer-term provision of recreational opportunities such as the development of lunchtime walks.
- Ongoing development of the Healthy Working Lives programme.

## 3. Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all:

- Widen access to opportunities for physical activity by ensuring that initiatives are inclusive and tailored to reflect a range of needs, abilities and interests.
- Increase provision of activities aimed at those who are currently inactive.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Ongoing community engagement to identify prevailing local barriers.
- Build on existing partnerships to support greater access to, and use of, the natural environment for physical activity and outdoor recreation.
- Enhance the use of outdoor environments for supporting wider health and well-being objectives.



#### 4. Support physical activity for older adults and those with long-term conditions:

- Tailor communication appropriately to ensure maximum engagement.
- Widen access to opportunities for physical activity by addressing barriers and ensuring initiatives are tailored to reflect a range of needs, abilities and interests.
- Ensure activities build confidence by beginning with low intensity activities.
- Incorporate non-endurance physical activities and provide support and follow-up to ensure continued engagement.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Address environmental barriers to engaging with physical activity.
- Continued emphasis on delivery of falls prevention agenda and of physical activity as a key component of self-management.

#### 5. Enhance the promotion of physical activity within healthcare settings:

- Physical activity should be incorporated into patient pathways and all staff should emphasise the importance of physical activity for patients as part of their rehabilitation and as part of ongoing prevention.
- Development and promotion of active travel plans to increase uptake and support long-term behaviour change.
- Enhance the healthcare environment and develop initiatives which provide greater opportunities for staff, patients and visitors to be more active.
- Incorporate the findings and recommendations of the physical activity pathway feasibility study into approaches for supporting delivery across primary care.
- Consider building on the learning from ArgyllActive, Lorn and Oban Healthy Options and the Bute Model, combined with current evidence, to determine optimal referral pathways from healthcare settings.
- Building design or redesign should facilitate physical activity where possible.

## 6. Promote and maintain environments which support rather than hinder physical activity:

- Promote individual and community developments which help to improve health, regenerate communities and enable all communities to access opportunities.
- Promote development which maximises the extent to which travel demands can be met by active travel and which reduce car dependency.
- Encourage uptake of active travel within communities through improvements to the walking, cycling and public transport infrastructure. Acknowledge local geography and adapt recommendations to support uptake in more remote and rural areas.
- Implementation of the relevant actions set out within the Cycling Action Plan for Scotland 2013.
- Ensure that environmental quality and community safety is maximised so that local neighbourhoods and facilities support physical activity.
- Continue to identify and address barriers to physical activity within local communities.
- Ensure access to greenspace is prioritised during local planning decisions.
- Consider how best to utilise school estates and local assets for improving uptake of physical activity.
- Ensure that opportunities for active play are accessible, well-maintained and appealing to local children.
- Provision of internal environments which prioritise physical activity during building design or re-design.

## 7. Facilitate greater partnership working and effective communication:

- Widen current partnership approaches through the use of a whole systems approach e.g. in the Community Planning Partnership (CPP).
- Enhance coordination, integration and knowledge sharing especially with the third sector.
- Clear and consistent messages at both individual and community levels.

## Next Steps:

The governance of this position statement will be via the Health and Wellbeing Partnership, which is a strategic partnership of Argyll and Bute CPP.

Actions arising from this document will be progressed via the working group for physical activity which is a sub-group of the above Partnership.

Annual reports will be provided to the CPP.

## Acknowledgements:

Thanks to the partners who took the time to participate in the consultation.

## References:

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ARGYLL & BUTE  
HEALTH & WELLBEING NETWORK

NHS  
Highland





# Scottish Water

Joanna Peebles



**Scottish  
Water**

Trusted to serve Scotland

## Our vital role



Serve 5 million customers

1.3 billion litres of water every day

252 water treatment works

More than 1800 waste water  
treatment works

Over 29,000 miles of water pipes

£1 billion turnover

4th largest water services provider in  
the UK

Employ over 3,500 staff



**Scottish  
Water**

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# Let's look at Argyll & Bute

Click to edit Master title style



- Over 85,000 households
- 36 Water Treatment Works
- 153 Waste Water Treatment Works
- 1,700 km of water mains
- 650 km of sewers



Trusted to serve Scotland

## Invested over £337m since 2002



- Waste Water Improvements
  - Dunoon
  - Campbeltown
  - Port Appin
  - Toberonochy
- Water Treatment Works
  - Port Charlotte
  - Kilmelford
- Water Mains Upgrades
  - 50 km, areas include Oban, Dalmally/Loch Awe, Tiree and Claddich



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## Going Forward

- Rhu – remove the waste water untreated outfalls from the coastal area, improving the quality of coastal water
- Kilmun, Inellen, Strone, Toward - remove waste water outfalls and install septic tanks
- Comleoch Road, Dunoon – renewing approx 400m of sewer
- Dunoon waste water catchment – surface water - there is investigations in place looking at the best way forward to remove surface water and help improve the network.



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- Oban – new water treatment works, delivering clearer fresher drinking water and sustainable investment for the future development of the town
- Lochearnhead WTW which serves more than 260 properties planned operational investment will ensure customers continue to receive high quality drinking water
- At Tighnabruaich operational improvements
- Across Scotland a £60 million programme of flushing water mains, lining pipes or replacing 400 kilometres of pipes across Scotland improving water quality for more than 100,000 properties in 78 areas of Scotland.



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## Community Broadband Scotland

### **Campbell Cameron – Argyll Lomond and the Isles Adviser.**

#### **February 2015 update - Top facts and figures.**

#### **Background**

- Due to its size and location, Argyll and Bute is covered by both projects within the Digital Scotland Superfast Broadband programme. The programme is expected – when combined with existing rollout plans – to cover at least 84.9% of premises in Argyll and Bute by the end of 2017/18. Commercial deployment alone would have reached only 28% of premises in the region.
- The Digital Scotland Superfast Broadband (DSSB) programme is being delivered through two regional projects – one in the Highlands & Islands; the other in the rest of Scotland. Both projects are being delivered in partnership with BT.
- Community Broadband Scotland assists area where there are poor or no broadband services and the area is unlikely to benefit from the DSSB programme.
- The Highlands and Islands project will involve laying 800 km of new fibre on land and 400 km of sub-sea cables to provide 19 crossings to remote islands. The total project value is around £146 million, with the public sector investing around £120 million.
- CBS has received 8 formal applications in Argyll and Bute from community-led broadband projects for grants from its Start Up fund. Funding totalling £15,000 has been allocated to 6 projects (Mull & Iona, Colintraive, Tighnabruaich, Appin, Bute, and South Kintyre) to undertake scoping work and 2 projects (Gigaplus Argyll/Mull & Iona) to undertake project planning work.

#### **Update**

- Recently HIE/ BT announced that the Rothesay, Campbeltown, and Lochgilphead areas were being advanced to connect in the second half (June – December) of 2015.
- CBS is working with the Argyll Isles project (Gigaplus Argyll), which comprises seven communities (Colonsay, Mull & Iona, Lismore, Islay, Jura, Luig, Craignish) who are undertaking a procurement process to identify a preferred supplier for an aggregated broadband solution for these islands. The preferred supplier will be identified in March. A formal application for capital funding support for a project to serve over 1500 premises is expected upon completion of this process and submission of a viable business plan.
- In addition, CBS is actively engaged with 3 pre-application 'pipeline' projects (Lochgair, Bridge of Orchy, and Loch Awe), all of which it expects to progress to the project planning stage.

**Campbell Cameron.**

[campbell.cameron@communitybroadbandscotland.org](mailto:campbell.cameron@communitybroadbandscotland.org)

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# Community Transport in MAKI

Antonia Baird

Community Development



# WHAT IS COMMUNITY TRANSPORT?

- A transport service provided by a not for profit organisation, for people who have difficulty accessing mainstream public transport.
- Scotland wide there are 3.5 m trips a year, benefitting over 100,000 people.
- 62% of users are over 60 and 16% are disabled.
  - (CTA Scotland, State of the Sector, 2012)



# Evidence of need and benefits

- Health and social care
- Education
- Environment
- Community
- Economy

*Age Scotland, (2013) Driving Change: the Case for Investing in Community Transport*



Coffee morning in Tayvallich village hall



# Mapping CT in MAKI

Red Cross – all areas

Mid Argyll Transport volunteers,

MS Centre's wheelchair adapted car, Lochgilphead

Shopper Aide, Kintyre

Happy Bus, Campbeltown

Timebank drivers, Islay

Islay Baptist Church mini-bus

Council also support community with on demand services:

Argyll and Bute Council minibuses

Dial-a-bus in Campbeltown.



# Red Cross transport service

- Specialist vehicles and volunteer drivers
- Service delivery area from Campbeltown to Benderloch by way of Islay and Jura
- 200-350 people a year get help.
- Criteria:
  - cannot get onto a bus
  - Mobility difficulties/poor health
  - No age criteria



# Funding

30% statutory grants and 70% other grants.

Rehfish A, 2013: An Introduction to Community Transport.



For example, the MS Centre applied for funding from a charitable trust to buy this wheelchair adapted car to help people with MS and other long term conditions get to the MS Centre in Lochgilphead to access therapies and support.



# Barriers and issues



- For unavoidable health based journeys passengers have to pay up front and reclaim the money from HITS – could be difficult on a pension.
- Cost of MiDIS training for minibus hire is barrier for community organisations
- Limited access to wheelchair accessible vehicles, felt keenly in Campbeltown
- Costs are high due to rurality and extra support given to passengers.





# Conclusions

- Savings to the CPP partners: enables self-care and supported self care.
- Anticipatory and preventative approaches
- Enables health boards to outsource the costs and risks associated with employing transport staff
- Responds to local demand, and can reach areas where public and private sectors do not.
- Limited public transport is a key weakness of rural areas that can make the area fragile and lead to out-migration.
- Equalities – supports people in income and geographical deprivation. (CTAS, (2015) pers.comm.)





# Mid Argyll Transport Volunteers

(Co-ordinator is usually based at) 24 Glen Fyne Park, Ardrishaig, PA30 8HQ

**Report from Mid Argyll Transport Volunteers to the Mid Argyll, Kintyre and the Isles Community Planning Group, 4<sup>th</sup> March 2015.**

## 1. BACKGROUND:

- 1.1. In 1994 a few ladies from Ardrishaig became aware that some elderly and disabled members of the community, who had no car of their own, were finding it difficult to access suitable transport to visit friends and to keep appointments. They set up Mid Argyll Transport Volunteers and started fund-raising and recruiting local drivers who were willing to give of their time and use their own vehicles, receiving in return only a small mileage allowance for petrol and wear and tear to their cars.
- 1.2. Twenty-one years later MATV is still proving a much-needed and much appreciated personal service. Even with more public transport available, there are still many elderly people and people with disabilities or health conditions who are unable to access mainstream services. This may include people who don't live near a bus route or the only bus may not run at a time that allows them to keep their appointment and return on the same day.

## 2. MEMBERSHIP:

- 2.1. Totally run by volunteers, currently all over 60, a small committee undertaking the brunt of the organisational work. Passengers come from all areas of Mid Argyll, and we try to ensure that we have volunteer drivers in as many communities as possible – eg Tarbert, Achnamara, Minard, Furnace, Kilmartin.

## 3. USAGE:

- 3.1. Last year there were 650 runs, covering just under 40,000 miles last year (2013/14), which is between 3-3,500 per month: all of this driven by 15 volunteer drivers. We don't operate at weekends and usage is uneven with as many as 10 runs being delivered in one day and as few as one or none on another, although the average is 2-3.
- 3.2. Trends show increasing number of requests for runs to Glasgow, mainly for appointments for cancer treatment.
- 3.3. Passengers are charged from £3 to £50 and driver claim 45p/mile expenses.

## 4. FINANCE:

- 4.1. Funding sources include:
  - 4.1.1. Argyll and Bute Council

4.1.2. Local groups, including: Kilmartin Trust, Ardrishaig Craft Club, Inveraray Masonic Lodge, Mid Argyll Rotary etc.

4.2. Running costs are in the order of £1,000 per month, with £5,000 in the bank at the last AGM. We predict a deficit of £5,714 for next year unless we are able to secure regular funding.

4.3. We have in the past successfully applied to national and local trusts, but many of these are for special project or start-up costs, and not for running costs.

5. CASE STUDIES:

5.1. A lady with MS is brought up from one of the remoter villages to the MS Centre in Lochgilphead every week to use the hyperbaric chamber. Another is taken to the Southern General in Glasgow once a month for treatment. Many local cancer patients are taken to various hospitals from early diagnosis to the latter stages of life.

5.2. Visiting a spouse in a care home, shopping, appointments to opticians, chiropodists, hairdressers as well as attending local hospital appointments and those at a distance. Our drivers do not just drop our passengers off at the required destination but ensure they get in to their appointment safely, check how long they will be and reassure them they will be back to take them home. We have had excellent feedback from our customer satisfaction questionnaires.

CONCLUSIONS:

6.

6.1. Our service is invaluable, personal and meets the needs of people in the mid Argyll area, however funding remains a persistent headache. Our service is entirely volunteer led and run.

6.2. We have contacted Alan Reid MP to ask who, in NHS Highland, to contact with a view to making the same arrangements as Red Cross in regard to transporting patients to hospital. In his newsletter to constituents he said he had negotiated that patients could just pay £10 up front and the Health Board would recompense the Red Cross instead of, as we still have to do, charging the passenger £50 and have them recover £40 of it back from the Health Board through the HITS scheme.

Current charges

under 5 miles	£3	25 – 30 miles	£12
5 – 10 miles	£5	30 – 40 miles	£16
10 - 15 miles	£7	40 – 50 miles	£20
15 – 20 miles	£8	50 – 100 miles	£30
20 – 25 miles	£10	100 – 200 miles	£50

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**ARGYLL AND BUTE COUNCIL**  
**Development and Infrastructure**

**Community Planning Group – MAKI**  
**4<sup>th</sup> March 2015**

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**Argyll and Bute Local Development Plan Update**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The aim of this report is to update the Community Planning Group on the progress of the Argyll and Bute Local Development Plan towards adoption and highlight areas for future involvement of community planning in assisting with the delivery of the plan.
- 1.2 The Development Policy Manager will give a brief presentation on the plan process to adoption, aims of the plan - in particular as they relate to Mid Argyll, Kintyre and the Islands and set out areas where involvement of the community planning partnership could add value to the delivery of the plan.
- 1.3 It is recommended that members of the Community Planning Group note the contents of the report, in particular the potential for future engagement related to the delivery aspects of the plan.

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ARGYLL AND BUTE COUNCIL

Community Planning Group – MAKI

Development and Infrastructure

4<sup>th</sup> March 2015

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## Argyll and Bute Local Development Plan Update

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### 2.0 INTRODUCTION

2.1 This report provides the Community Planning Group with an update on the progress of the Argyll and Bute Local Development Plan (LDP) towards adoption and the potential for the Community Planning Group to become involved in the delivery of the plan. The LDP is the statutory land use plan that promotes and guides future development across Argyll and Bute.

### 3.0 RECOMMENDATIONS

3.1 It is recommended that members of the Community Planning Group note the contents of the report, in particular the potential for future engagement related to the delivery aspects of the plan.

### 4.0 DETAIL

4.1 The preparation of the LDP has involved engagement with key stakeholders over a 5 year period, including communities, private business, key agencies and other Council departments. An Examination was held by Scottish Government Reporters into unresolved objections to the plan during 2014. [Argyll and Bute Council : Proposed Argyll and Bute Local Development Plan Examination](#). The Reporters recommendations were accepted by Council in January 2015 and agreement obtained to proceed to adoption. The adoption process involves publication of the plan and an intention to adopt (20<sup>th</sup> February 2015) followed by formal adoption, which is anticipated after the 20<sup>th</sup> March 2015. An Action Programme requires to be published within 3 months of adoption of the plan. Supplementary Guidance will also follow after adoption, providing more detail on the LDP policies and proposals.

4.2 The LDP is the statutory land use plan that promotes and guides future development across Argyll and Bute. It contains sites that have the capacity to deliver over £1 billion of investment in our area. It contains a spatial strategy for Mid Argyll, Kintyre and the Islands to direct development over the next 5 years and with a longer term vision for the next 20 years.

4.3 Some of the key points about the LDP are:

- It is a strategy for sustainable economic growth that is backed by effective allocations and an action programme for delivery.

- The plan identifies effective allocations for over 4,500 housing units and 90 hectares of new industrial and business land, including significant new releases
- It is the key document for development in Argyll and Bute over the next five years, being the main consideration in determining planning applications
- It will support the council in unlocking the development potential of the area
- It aligns with and supports the objectives of the Argyll and Bute Community Planning Partnership Single Outcome Agreement to develop our economy and increase the population.

4.4 Key points from the examination report are:

- Support for new housing, business and industrial developments in Lochgilphead
- No reduction in the proposed housing allocations in the MAKI area
- The reporters are content that the scale of housing allocations in the plan is appropriate.
- The Department for Planning and Appeals (DPEA) was satisfied with the council's community engagement exercises when developing the plan
- Crinan Canal to be given greater prominence and promotion, in particular as a key piece of infrastructure
- LDP Policy on Renewables and particularly wind farms to be amended in accordance with the July 2014 Scottish Planning Policy

4.5 The plan will move into a delivery phase in the coming months, which will be directed by the Action Programme. This is a new requirement of the LDP process to ensure that there is a stronger focus on delivery. It is directed at the proposals in the LDP and linked to the single outcome agreement. The Key Agencies were consulted on the Action Programme and are identified as partners to help deliver the LDP. One of the actions is to deliver community based plans such as that developed for Craignish. The community Group may wish to become engaged in the delivery process as it develops.

## 5.0 CONCLUSION

5.1 The Argyll and Bute Local Development Plan is anticipated to be adopted after the 20<sup>th</sup> March 2015. It will guide the delivery of development across Argyll and Bute.

5.2 The LDP contains a spatial strategy for Mid Argyll, Kintyre and the Islands the delivery of which is set out in the Action Programme. The Community Planning Group may wish to become involved in delivery of actions in the Mid Argyll, Kintyre and Islands area as appropriate.

## 6.0 IMPLICATIONS

6.1 Policy        None as a result of this report. The Local Development Plan is the statutory land use plan for Argyll and Bute (excluding the Loch Lomond and the Trossachs National Park). Planning decisions require to be made in accordance with the development plan unless there are material considerations that outweigh it.

- 6.2 Financial    None as a result of this report
- 6.3 Legal        None as a result of this report
- 6.4 HR            None as a result of this report
- 6.5 Equalities   None as a result of this report. An Equalities Impact Assessment of the LDP is being finalised
- 6.6 Risk         None as a result of this report
- 6.7 Customer Service    None as a result of this report

**Executive Director of Development and Infrastructure : Pippa Milne**  
**Policy Lead Cllr Kinniburgh**  
Date of Report : 24/02/2015

**For further information contact:** Matt Mulderrig 01546 604308

**Mid Argyll, Kintyre and the Islands  
Community Planning Group  
Date: 4 March 2015**



**ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP – UPDATE**

**The Group is asked to:**

- **Note** completion of the consultation on the Argyll and Bute HSCP Integration Scheme.
- **Note** the disestablishment of Argyll and Bute CHP and the transition arrangements to be implemented in both the council and NHS
- **Note** the commencement of the process to establish the Strategic Planning Group
- **Note** the continuation of the staff communication and engagement and community events relating to Integration for February 2015

**1 Background and Summary**

The purpose of this paper is to provide Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP) since its last meeting.

NHS highland and Argyll Bute Council in<sup>t</sup> April 2014 meeting endorsed the integration model as “Body Corporate” for the Argyll and Bute Health and Social Care partnership and confirmed the scope of service inclusion in June 2014.

**2 Argyll and Bute HSCP Establishment Update**

**2.1 Integration Scheme**

Consultation on the Argyll and Bute HSCP Integration scheme is now complete in total there were 44 responses from members of the public and stakeholders. This low response rate is unfortunate but predicted, due to the fact this is a statutory instrument and thus not easy to understand, plus the relatively short timescale to respond in order to comply with the SGHD timeline for approval.

The integration scheme was submitted to the Scottish Government for consideration in January with the expectation if approved the new Integrated Joint Board would be legally constituted in April 2015.

**2.2 Disestablishment of Argyll and Bute CHP- Transition Arrangements**

Following the issuing of Scottish Government guidance on the disestablishment of CHPs as at 31<sup>st</sup> March 2015, there is a need to put in place interim arrangements until the resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB). This is dependent upon the production and approval of the Argyll and Bute HSCP strategic plan (see section 2.3)

NHS Highland, having considered the risks, and to meet the clinical and care governance and financial accountability requirements, will put in place Argyll and Bute Health Governance Committee will be established as a new subcommittee of the Board.

The Argyll and Bute council has confirmed the transition arrangements will be through its existing Community Services Committee.

The end of these transition arrangements must be by the 31<sup>st</sup> March 2016 as dictated by statute or sooner once resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB).

### 2.3 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board (once legally constituted) will retain responsibility for the following:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
  - Health and Care Governance (Quality and Safety)
  - Health and Social Care Workforce and partnership arrangements
  - Financial Governance
  - Organisational Development
  - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

### 2.3 Strategic Planning Group

The Scottish Government has now issued the final guidance in relation to 3 year strategic plans and shadow IJBs are now being asked to enact this and confirm their programme for producing their plans. The table below outlines the timetable for this:

#### **Production of Strategic Plan- Indicative timetable;**

Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first draft of plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
4	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan ( 3 months)	End of November 15
5	Prepare final strategic plan	End of December 15
6	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
7	A&B HSCP Go Live	April 2016

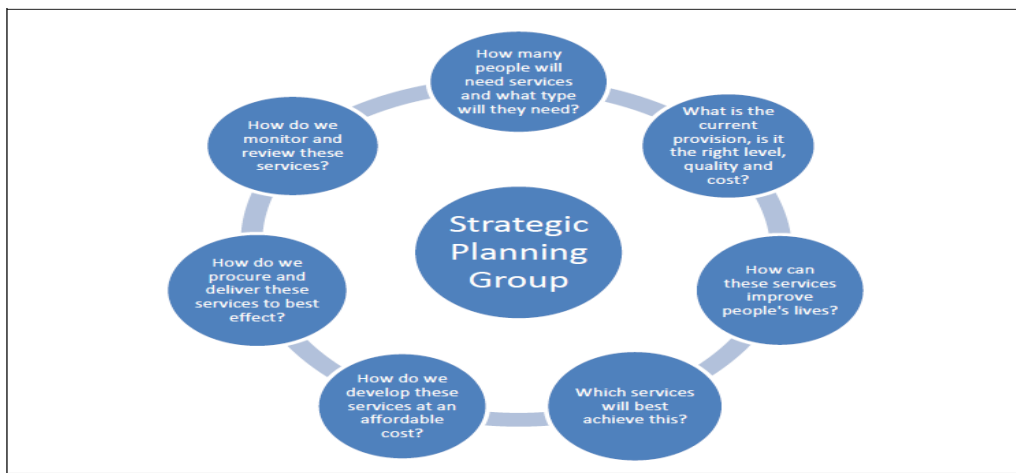
Work is now commencing to establish the strategic planning group (Appendix 1 outlines its membership from the guidance) and commence production of the plan.



The National Steering Group for Strategic Commissioning has suggested that a good plan should be based around the established strategic commissioning cycle:

- Identify the total resources available across health and social care for each care group and for carers and relate this information to the needs of local populations set out in the Joint Strategic Needs Assessment (JSNA)
- Agree desired outcomes and link investment to them
- Assure sound clinical and care governance is embedded
- Is future looking and uses a coherent approach to selecting and prioritising investment and disinvestment decisions
- Reflect closely the needs and plans articulated at locality level

**Figure 10 commissioning cycle**



## **2.4 Staff and Public Engagement**

The series of public and staff engagement events commenced in December and are continuing with 8 staff events planned for January and February. These events/sessions arranged in a conversation café style give staff and members of our communities the opportunity to have an informed “local conversation” about current services and issues and the benefits and outcomes to be achieved as a result of integration, to inform the local transformation in health and care service delivery required.

To date 52 members of the public have participated in these cafes and once complete a report on findings and issues will be considered by the programme board and project team to inform future communications events.

Supporting the Communications and Engagement process a dedicated Integration programme website has now been set up hosted by Argyll Voluntary Action and this can be found at <http://www.healthytogetherargyllandbute.org.uk/>

## **3 Contribution to Objectives**

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

## **4 Governance Implications**

### **4.1 Corporate Governance**

The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

## **4.2 Financial**

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

## **4.3 Staff Governance**

The body corporate model of integration being adopted will mean, the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and jointly agreed staff protocol will underpin the approach to be taken supported by workforce planning and development strategies.

## **4.4 Planning for Fairness:**

EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

## **4.5 Risk**

The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources
- Integrated IT
- Engagement and Communications
- Organisational Development
- Equity
- Programme and timescale

## **4.6 Clinical and Care Governance**

There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area.

## **5 Engagement and Communication**

This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement has been developed and will be a discrete project work stream with members drawn from staff, the public and management, supported by SGHD designated funding for communication and engagement.

Policy Leads Councillor Dougie Philand / Councillor Mary Jean Devon  
Chief Officer Argyll and Bute HSCP Christina West  
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